



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

Part A	
<b>Data of the Institution</b>	
<b>1. Name of the Institution</b>	SREE SARASWATHI THYAGARAJA COLLEGE
Name of the head of the Institution	Dr. A. SOMU
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04259-296002
Mobile no.	9344864211
Registered Email	stc@stc.ac.in
Alternate Email	principal@stc.ac.in
Address	Palani Road, Thippampatti Post, Pollachi
City/Town	Coimbatore
State/UT	Tamil Nadu
Pincode	642107

<b>2. Institutional Status</b>																															
Autonomous Status (Provide date of Conformant of Autonomous Status)	05-Aug-2008																														
Type of Institution	Co-education																														
Location	Rural																														
Financial Status	private																														
Name of the IQAC co-ordinator/Director	Dr. M. ELAMPARITHI																														
Phone no/Alternate Phone no.	04259266009																														
Mobile no.	9344864211																														
Registered Email	stciqac@stc.ac.in																														
Alternate Email	stc@stc.ac.in																														
<b>3. Website Address</b>																															
Web-link of the AQAR: (Previous Academic Year)	<a href="https://stc.ac.in/wp-content/uploads/2020/02/AQAR_2017_18.pdf">https://stc.ac.in/wp-content/uploads/2020/02/AQAR_2017_18.pdf</a>																														
<b>4. Whether Academic Calendar prepared during the year</b>	Yes																														
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://stc.ac.in/wp-content/uploads/2018/08/CALENDAR_2018_19.pdf">http://stc.ac.in/wp-content/uploads/2018/08/CALENDAR_2018_19.pdf</a>																														
<b>5. Accrediation Details</b>																															
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B++</td> <td>80.40</td> <td>2007</td> <td>30-Mar-2007</td> <td>30-Mar-2012</td> </tr> <tr> <td>2</td> <td>A</td> <td>3.17</td> <td>2012</td> <td>30-Mar-2012</td> <td>02-Nov-2018</td> </tr> <tr> <td>3</td> <td>A</td> <td>3.15</td> <td>2018</td> <td>02-Nov-2018</td> <td>02-Nov-2023</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B++	80.40	2007	30-Mar-2007	30-Mar-2012	2	A	3.17	2012	30-Mar-2012	02-Nov-2018	3	A	3.15	2018	02-Nov-2018	02-Nov-2023
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3	A	3.15	2018	02-Nov-2018	02-Nov-2023																										
<b>6. Date of Establishment of IQAC</b>	05-Oct-2007																														
<b>7. Internal Quality Assurance System</b>																															
<table border="1"> <thead> <tr> <th colspan="6">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>						Quality initiatives by IQAC during the year for promoting quality culture																									
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Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Faculty Development Program on Performance Dimension of Teaching Learning Process	08-Jun-2019 1	60
Infosys-BPM Skill Development Program	18-Jun-2018 15	120
<a href="#">View File</a>		

**8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

<b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>	Yes
Upload latest notification of formation of IQAC	<a href="#">View File</a>
<b>10. Number of IQAC meetings held during the year :</b>	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No
<b>12. Significant contributions made by IQAC during the current year(maximum five bullets)</b>	
NAAC reaccredited with 'A' grade in the Cycle - 3 for the period 2018 2023.	
Implemented Curriculum Framework with Choice Based Credit System (CBCS) and Syllabus for Outcome Based Education (OBE) in all UG/PG programmes during 2018 - 19.	
Introduced basic science programmes such as B.Sc. (Physics) and B.Sc. (Chemistry) and additional intake of B.Sc. (Mathematics) during 2018 - 19.	
As per the UGC Credit Framework for online courses, the curriculum adopted Massive Open Online Courses (MOOCs) through SWAYAM platform.	

Implemented institutionalized ERP - Software for e-Governance

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
To implement Curriculum Framework with Choice Based Credit System (CBCS) and Syllabus for Outcome Based Education (OBE) in all UG/PG programmes.	Implemented OBE based curriculum during 2018 - 19
To incorporate e contents in the curriculum based on MHRD NME - ICT guidelines.	The curriculum adopted with e-books, e-resources such as NPTEL/e-PGPathshala/Vidyamitra Portal/Spoken Tutorials etc.,
To implement 'IQAC digital initiative' such as (a) LMS for Teaching Learning (b) students registering at NDL (c) registering at SWAYAM courses	All UG/PG students registered at NDL, SWAYAM online courses and online examination through MOODLE (LMS) software.
To introduce Value Added Courses as per UGC regulations	Introduced 13 Value Added Courses as per the UGC regulations
To implement revised UGC guidelines for the composition of Board of Studies (BoS)	The revised composition of BoS framed with guidelines and implemented during the academic year 2018 - 19.
To implement UGC - Statutory, Non - Statutory committees and organogram as per UGC revised guidelines.	UGC - Statutory, Non - Statutory committees formulated. Implemented revised organogram for Institutional administration
To introduce 'Career Advancement Scheme' for the members of faculty	Scheme was implemented for the qualified faculty as per UGC revised norms.
To introduce guidelines for the promotion of research	Guidelines were framed. Based on the guidelines research incentives to be awarded.
To establish 'Curriculum Development Cell' for implementing effective curriculum design and development	During 2018 - 19 the Curriculum Development Cell was established and OBE based curriculum was designed for the academic year 2018 - 19 onwards
To participate NIRF 2018 - 19.	The NIRF - 2018 details have been uploaded in the NIRF - Web Portal and participated successfully.
<a href="#">View File</a>	

**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
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Academic Council	31-Aug-2019
<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	Yes
Date of Visit	27-Sep-2019
<b>16. Whether institutional data submitted to AISHE:</b>	Yes
Year of Submission	2018
Date of Submission	30-Sep-2018
<b>17. Does the Institution have Management Information System ?</b>	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>STC has a tremendous account of academic functions such as gathering, storing and analysing data including the student information, faculty details, fees management, examination records and more. Implementation of 'ERP' software at STC helps in digitalizing and automating these records makes the Institution administration efficient and the information management smart. The application of ERP as a comprehensive tool helps automate every activity of the institution right from conducting the student admission, managing their attendance, fees and examination, employee payroll etc., It also provides a fully integrated Learning Management System with the Student Information System (SIS) and the teaching faculty to set up their own teaching content, teaching plan, schedules, elective lists and etc., All the academic planning can be centralized or consolidated centrally and can also be monitored. The following list of modules are currently in operation.</p> <ul style="list-style-type: none"> <li>• Admissions</li> <li>• Student Fee Management</li> <li>• Student Enrollment</li> <li>• Controller of Examinations (Centralized Management of Assessments)</li> <li>• Student Records</li> <li>• Staff Records</li> <li>• Academic Planning</li> <li>• Assignments</li> <li>• Teaching Plans</li> <li>• Question Bank</li> <li>• Online Assessments</li> <li>• Student Feedback</li> <li>• Student Attendance</li> <li>• Student Portal with the complete Individual</li> </ul>

Student Record • Outcome Based Education (OBE) • Choice Based Credit System (CBCS) • Student Communication • Transportation Management • Payroll

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
BA	BEN	English Literature	25/04/2019
BBA	BBA	Management	25/04/2019
BCA	BCA	Computer Applications	25/04/2019
BSc	BCS	Computer Science	25/04/2019
BSc	BCT	Computer Technology	25/04/2019
BSc	BIT	Information Technology	25/04/2019
BSc	BPY	Psychology	25/04/2019
BSc	BMA	Mathematics	25/04/2019
BSc	BPH	Physics	25/04/2019
BSc	BCH	Chemistry	25/04/2019

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1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
BSc	Computer Science	25/04/2019	Problem Solving and Data Structures - 19BIT1C10	25/04/2019
BSc	Computer Science	25/04/2019	Programming in C - 18BCT1C20	25/04/2019
BSc	Computer Science	25/04/2019	Digital Fundamentals and Computer Organization - 18BCAGCA0	25/04/2019
BSc	Computer Science	25/04/2019	Object Oriented Programming with C++ - 18BCS2C20	25/04/2019
BSc	Computer	25/04/2019	C++	25/04/2019

Science

Programming Lab  
- 18BCS2C30[View File](#)**1.2 – Academic Flexibility**

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	Chemistry	19/06/2018
BSc	Physics	19/06/2018

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BSc	Physics	06/08/2018
BSc	Chemistry	06/08/2018

**1.3 – Curriculum Enrichment**

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Client - Server Technology	17/03/2018	151
Web - Designing and Automation	17/03/2018	121
Information and Computer Technology	17/03/2018	70
Multimedia	17/03/2018	106
Desktop Publishing	17/03/2018	62
Hardware and Networking	17/03/2018	68
Insurance	17/03/2018	43
Banking, Finance Services and Insurance Documentation	17/03/2018	57
E-Commerce	17/03/2018	11
Management for Retail Business	17/03/2018	59

[View File](#)

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	Applied Business Accounting	147
BCom	Business Process Services	26
BCom	Professional Accounting	47
BCom	Computer Applications	109

BCom	Commerce	121
BSc	Computer Science	113
BCA	Computer Applications	46
BSc	Computer Technology	60
BSc	Information Technology	60
BBA	Management	38
<a href="#">View File</a>		

#### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

<p>Feedback Obtained</p> <ul style="list-style-type: none"> <li>The institution has got a well-structured online as well as manual feedback System suitable for every stakeholder like (i) the alumni (ii) employer (iii) students (iv) teacher/ academician and (v) parents. As for the mechanism, Curriculum Development Cell (CDC) and IQAC take up the initiatives for getting the feedbacks through questioners. A total of 108 feedbacks on curriculum and other aspects from all the stakeholders have been received for the year 2018-2019. On receipt of the feedbacks, they are discussed and analysed by the CDC and IQAC members and are duly forwarded to the chairman of the Board of Studies concerned for their discussion, consideration and recommendation. Based on the recommendation, necessary changes or updations are incorporated in the syllabus/ curriculum by the respective chairman of the Boards of studies. These recommendations and the minutes of the Boards of studies are subsequently presented to the Apex body, the Academic Counsel for discussion and final approval or ratification. Based on the feedbacks and their ratification by the academic council, the institution has implemented the following for the overall development of the institution during 2018-2019. <ul style="list-style-type: none"> <li>Towards quality improvement in the academic administration, and learning management system, ERP software has been introduced by the institution from 2018-2019.</li> <li>The institution has introduced outcome-based education for students to gain mastery over the subjects, global competency, value orientation and transform with well-defined POs, PEOs, PSOs, COs, etc. for each UG and PG programmes.</li> <li>Based on the need analysis and the recommendations of NAAC, basic science courses like B.Sc. (Physics) and B.Sc. (Chemistry) have been introduced during 2018-19 and the new programme B.Sc. (Digital and Cyber Forensic Science)' has been proposed to be introduced during 2019-20. A few suggestions from the feedbacks and their subsequent implementation by the departments: <ul style="list-style-type: none"> <li>Based on the students' feedback and the suggestions thereof, ? The department of English has introduced for BA English Literature two major papers: - ? Post-colonial literature ii) Dalit Literature. ? The department of computing science curriculum is updated with technical, analytical and problem-solving skills such as IOT, Big Data analytic and R-Programming. ? More practical components and e-resources have been included in the curriculum design for BSc MSc Mathematics programmes ?</li> </ul> </li> </ul> </li> </ul> <p>Regarding infrastructural facilities, the following actions have been taken ?</p>
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The canteen facility has been outsourced with a new vendor possessing 'FSSI' certification ? For campus and infrastructure maintenance the college has outsourced with a professional third-party maintenance agency. ? More 'Smart Class Rooms' with IT facilities have been introduced. • The stakeholders have commented that the curriculum design and development of several programmes meet the industry and societal needs

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	English Literature	60	13	13
BBA	Management	60	29	29
BCA	Computer Applications	60	65	59
BCom	Applied Business Accounting	60	24	24
BCom	Business Process Services	60	28	28
BCom	Professional Accounting	60	37	37
BCom	Computer Applications	120	132	118
BCom	Commerce	120	140	115
BSc	Computer Science	120	120	104
BSc	Computer Technology	60	29	29

[View File](#)

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	2081	389	100	35	55

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used

	Resources)				
135	135	12	15	15	20
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The tutorial system as envisaged by the UGC aims at improving personal rapport between the teacher and the student and his/ her environment—both academic and social. Student mentoring system at STC is done through “Tutor-ward System”. The tutor helps students to understand how their ambitions fit into graduate education, department life and career choices. Effective mentoring is multidimensional as mentors play core roles to assist educational, professional and personal growth. After completion of admission process, the students are divided into small groups and put under the personal supervision of a tutor. Meeting is conducted four times per semester. The tutor in charge of a group of students plays the role of a mentor. Tutor meeting is conducted with the following agenda (a) Analysis of differential requirement of students, (b) Academic growth of the students (c) Identification of slow learners and advanced learners (d) Selection of optional subjects (e) Analysis of personal/psychological/social/financial matters (f) Analysis of course outcomes (g) Analysis of programme outcomes As a mentor the tutor keeps one-to-one relationship with the mentee based on encouragement, constructive comments, openness, mutual trust, respect, and a willingness to learn and share. Tutors direct those who require professional assistance to become qualified counsellors and also help the students set long-term career goals and short-term learning objectives. At the beginning of the academic sessions, the students are divided into groups such as ‘Academic Group’, ‘Discipline Group’, and ‘Peer Counselors Group’. The activities of these groups will be monitored by tutors. Academic group: • It aims at the academic development of the students • Monitors the level of learning and understanding of students • Motivates and helps the slow learners by interacting with faculty • Helps the failed students to clear their academic arrears Discipline Group: • Monitors overall classroom discipline, punctuality, absenteeism, good manners, etiquette etc., • Motivates the students to be regular and punctual to class and in submitting assignments • Prevent untoward incidents in the classroom and campus Peer Counselors Group: • Identifies the problematic students and helps them to improve their overall welfare • Reports to Centre for Counselling and Guidance for counselling if there is a need Students will have no hesitation in discussing the problems faced by them with their tutors and thereby a very cordial and friendly relationship between the teachers and students is built in the campus. Through the tutorial system, students develop their power of independent and critical thinking, analytical and problem-solving abilities and skill sets in written as well as oral communication and logical argument. Every tutor keeps a record of every information about the tutees under his/her supervision. At the end of the semester the Tutorial Coordinator submits a copy of the record to IQAC.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2470	135	1:18

**2.4 – Teacher Profile and Quality**

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
135	135	0	0	56

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. A. Somu	Principal	Subject Expert and Member of Board of Studies
2018	Dr. S. Sasikala	Associate Professor	Member of Board of Studies

2018	Dr.V. Anuratha	Associate Professor	Member of Board of Studies
2018	Dr.R.Gunavathi	Associate Professor	Member of Board of Studies
2018	Dr.M.Elamparithi	Associate Professor	Member of Board of Studies
2018	Dr.P.Periyasamy	Associate Professor	Member of Board of Studies
2018	Dr.D.Padma	Associate Professor	Member of Board of Studies
2018	Dr.S.Shobana	Associate Professor	Member of Board of Studies
2018	Dr. Shoby Bhavas	Associate Professor	Member of Board of Studies
<a href="#">View File</a>			

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	BAB	ODD Semester (Nov-Dec-2018)	24/11/2018	07/12/2018
BCom	BAB	EVEN Semester (Apr-May 2019)	18/05/2019	30/05/2019
BCom	BPS	ODD Semester (Nov-Dec 2018)	24/11/2018	07/12/2018
BCom	BPS	EVEN Semester(Apr-May 2019)	18/05/2019	30/05/2019
BCom	BPA	ODD Semester (Nov-Dec 2018)	24/11/2018	07/12/2018
BCom	BPA	EVEN Semester(Apr-May 2019)	18/05/2019	30/05/2019
BCom	BBC	ODD Semester (Nov-Dec-2018)	24/11/2018	07/12/2018
BCom	BBC	EVEN Semester(Apr-May 2019)	18/05/2019	30/05/2019
BCom	BCM	ODD Semester (Nov-Dec-2018)	24/11/2018	07/12/2018
BCom	BCM	EVEN Semester(Apr-May 2019)	18/05/2019	30/05/2019
<a href="#">View File</a>				

2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
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0

0

0

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://stc.ac.in/programme-outcomes/>

### 2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BMA	BSc	Mathematics	57	57	100
BCS	BSc	Computer Science	116	111	96
BCA	BSc	Computer Applications	57	51	89
BCT	BSc	Computer Technology	48	44	92
BIT	BSc	Information Technology	54	54	100
BCM	BSc	Commerce	97	83	86
BBC	BCom	Computer Applications	110	101	92
BPA	BCom	Professional Accounting	47	47	100
BAB	BCom	Applied Business Accounting	42	42	100
BPS	BCom	Business Process Services	26	26	100

[View File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[http://stc.ac.in/wp-content/uploads/2020/01/Student\\_Satisfaction\\_Survey\\_2018\\_19.pdf](http://stc.ac.in/wp-content/uploads/2020/01/Student_Satisfaction_Survey_2018_19.pdf)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

Yes

Name of the teacher getting seed money

Dr. N. Rajasekaran

[View File](#)

3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	2	STC, Pollachi	225000	110000
<a href="#">View File</a>				

3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

3
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3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Intellectual Property Rights Awareness among Academicians	Internal Quality Assurance Cell (IQAC)	24/01/2019
No file uploaded.		

3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
Commerce	4

Computer Science	2
Social Work	1
Management	3

#### 3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Computer Science	5	0.75
International	Commerce	4	0.62
International	Social Work	4	0.55
International	Management	6	0.54
<a href="#">View File</a>			

#### 3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
English	1
Computer Science	3
Management	1
<a href="#">View File</a>	

#### 3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
<b>No Data Entered/Not Applicable !!!</b>			
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#### 3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
<b>No Data Entered/Not Applicable !!!</b>						
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#### 3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
<b>No Data Entered/Not Applicable !!!</b>						
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#### 3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	16	4	0	0
Presented	10	2	0	0

papers				
Resource persons	2	0	0	2
<a href="#">View File</a>				

### 3.5 – Consultancy

#### 3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
<b>No Data Entered/Not Applicable !!!</b>			
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#### 3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
<b>No Data Entered/Not Applicable !!!</b>				
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### 3.6 – Extension Activities

#### 3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Child Labour Awareness Sticking Campaign	NSS and DCP Office, Coimbatore	2	150
Blood Donation Campaign	NSS	2	290
Door to Door Campaign on Health Awareness	NSS	2	260
Awareness Program on Agricultural Development	NSS	2	228
Sensitize the Girls Issue on Good Touch and Bad Touch	NSS	2	124
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#### 3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Plastic Eradication	Best Project Award	Rotaract International District 3202	100
A Day in Village	Best Project Award	Rotaract International	80

		District 3202	
Club Tour	Best Project Award	Rotaract International District 3202	20
Sigaram Thodu	Best Professional Service Event Award	Rotaract International District 3202	237
Professional Service	Outstanding Professional Service Avenue Award	Rotaract International District 3202	100
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3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Outreach Program	STC, Pollachi	International Day against Drug Abuse	2	310
Outreach Program	STC, Pollachi	Tree Plantation Drive	2	270
Outreach Program	STC, Pollachi	Sucide Prevention Day	2	386
Outreach Programme	STC OONDRUKOOL Trust	Empowering the Differently Abled	2	289
Outreach Program	STC and BDO Office, Ramanathapuram, Coimbatore	SWACHH Bharat Abhiyaan	2	158
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### 3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty Development Programme	70	Registration Fees	5
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3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Project Work	Concurrent	Christian	12/06/2019	12/10/2019	1



	Field Work- Practical - III	Fellowship Hospital, Ot tanchattiram , Tamilnadu			
Project Work	Concurrent Field Work- Practical - III	Larsen and Turbo, Coimbatore, Tamilnadu	12/06/2019	12/10/2019	1
Project Work	Concurrent Field Work- Practical - III	Crescent Hospital, Alatthur, Palakkad, Kerala	12/06/2019	12/10/2019	1
Project Work	Concurrent Field Work- Practical - III	Bannari Amman Spinning Mills, Coimbatore, Tamilnau	12/06/2019	12/10/2019	1
Project Work	Concurrent Field Work- Practical - III	Saaral De- Addiction Centre, Coimbatore, Tamilnadu	12/06/2019	12/10/2019	1
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3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Avinashilingam Institute for Home Science and Higher Education for Women, Coimbatore, Tamilnadu	30/07/2018	Skill Based Training for E-Cell Members	150
PSGR Rural Techno Park, Coimbatore, Tamilnadu	23/05/2018	Entrepreneurship on Agricultural Products	150
Tally Education Private Limited, Coimbatore, Tamilnadu	01/09/2018	Software Training	118
Vetri IAS Study Circle, Chennai, Tamilnadu	29/12/2018	Training to Civil Service Aspirants	57
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## **CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES**

### **4.1 – Physical Facilities**

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
52000000	51797012

#### 4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
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#### 4.2 – Library as a Learning Resource

##### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
ERP	Fully	1.0	2020

##### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	40193	906430	503	169753	40696	1076183
Reference Books	856	15939	28	14239	884	30178
e-Books	25000000	0	15000	0	25015000	0
Journals	146	249943	1	3000	147	252943
e-Journals	15000	0	150	0	15150	0
Digital Database	3	0	1	0	4	0
CD & Video	2734	0	70	0	2804	0
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##### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
135	ERP-Teaching Plan	ERP	01/06/2019
<a href="#">View File</a>			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/	Others
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								GBPS)	
Existing	639	6	32	1	1	11	56	32	50
Added	0	0	8	0	0	0	0	8	0
Total	639	6	40	1	1	11	56	40	50

#### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

40 MBPS/ GBPS
---------------

#### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
STC Media Centre	<a href="http://stc.ac.in/naac-2018/facilities-e-content-development/">http://stc.ac.in/naac-2018/facilities-e-content-development/</a>

### 4.4 – Maintenance of Campus Infrastructure

#### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
28800000	28706569	23200000	23090443

#### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

The following procedures are followed for maintaining physical, academic and support facilities:

**PHYSICAL FACILITIES:**

- Maintenance department headed by qualified Maintenance Engineer for the maintenance of buildings, classrooms and laboratories and other related activities
- Adequate budget allocated for the maintenance of buildings, furniture, equipments, and vehicles
- Maintenance of the campus is outsourced with a professional third-party maintenance agency
- CCTV cameras are installed at all focal points for continuous surveillance.
- Maintenance of generators and UPS through Annual Maintenance Contract (AMC).
- Gardens are maintained by a team of gardeners
- Certification for fire safety and building licenses are regularly renewed as recommended. Fire extinguishers are installed.
- Drinking water is tested regularly and certified by authorized laboratory at district human service department.

**ACADEMIC AND SUPPORT FACILITIES:**

**Classroom:** The ICT enabled Smart Class rooms and the related systems are maintained through AMC with the service provider

**The college website is also maintained by Annual Maintenance Contract**

**Computer Laboratory:**

- The Deputy Manager (Systems), certified system engineers and lab technicians take care of the regular maintenance of the computers and the accessories.
- Separate complaints registers are placed at every lab in case of failures. The system engineers will periodically review and rectify all complaints.

**Library:**

- Library is opened on all the working days as per the servicing hours 8.00 AM - 07.PM
- Location plan for books, journal, e-books, reference section etc., including new arrivals are displayed at the entrance of the library.
- A library advisory committee is constituted for developing library services
- A team of six people headed by a qualified librarian looks after the effective function of the library.
- Regular budget allocation is made for the renewal of subscription, purchase of the books, magazines and journals.
- Easy location of books is facilitated by the use of Open Access (OPAC) and Web OPAC.
- The books are categorized and cascaded according to the subjects and titles.
- Master registers on accession, issue and return of books and

journals/magazines/CDs/etc., are maintained. • Barcode technology used to speed up the transactions. • Library lends books to students for a maximum period of 15 days and for M.Phil. /Ph.D. scholars for one month. The faculty members can utilize the library books for a maximum period of two months. • Effective steps are taken for replacement of books by the borrower based on the cost of the book • An exclusive Journal section functions with newspapers, magazines, journals and back volumes. • Stock verification is done regularly. • Library utilization reports are prepared and submitted to the principal for review. • The books are protected from worms and insects with proper measures. • Fire extinguishers are installed in the library and in verandas to ensure safety.

Sports complex: • An exclusive sports block has been constructed with all sports equipment. • There is regular allocation in the budget for purchase of sports equipment, maintenance of apparatus and playfields.

<http://stc.ac.in/naac-2018/systems-procedures-maintainance/>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Management Scholarships	1059	15112305
Financial Support from Other Sources			
a) National	SC and ST Scholarship	138	710000
b) International	0	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Soft Skill Development	28/08/2018	740	Top Freshers Technologies Private Limited, Chennai
Soft Skill Development	28/08/2018	235	Spark Our Resources Private Limited, Coimbatore
Remedial Coaching	12/09/2018	375	Sree Saraswathi Thyagaraja College, Pollachi
Language Lab	01/06/2018	742	Sree Saraswathi Thyagaraja College, Pollachi
Bridge Course	12/07/2018	742	Sree Saraswathi Thyagaraja College, Pollachi
Student Induction/Orientation Programmes	02/07/2018	947	Sree Saraswathi Thyagaraja College, Pollachi

Personal Counselling	01/06/2018	480	Centre for Counselling and Guidance, Sree Saraswathi Thyagaraja College, Pollachi
Mentoring (TutorWard)	11/06/2018	742	Sree Saraswathi Thyagaraja College, Pollachi
Yoga and Meditation	01/06/2018	742	Centre for Human Excellence in Collaboration with Aliyar Arivu Thirukkoil, Pollachi, Sree Saraswathi Thyagaraja College, Pollachi
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Competitive Examination (Quantitative Aptitude and Verbal Reasoning)	621	2	612	12
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Corporates and Companies Visited on Campus	2250	628	Corporates and Companies Visited off Campus	946	152

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	2	BBA	Management	sathyabama university, Chennai	MBA
2018	1	BBA	Management	Coimbatore Institute of Management, Coimbatore	MBA
2018	1	BBA	Management	Jaisreeram College, Avana shipalayam ,Tirupur	MBA
2018	5	BBA	Management	Sree Saraswathi Thyagaraja College, Polla chi	MBA
2018	5	BBA	Management	Sree Saraswathi Thyagaraja College, Polla chi	MSW
2018	7	B.Com	Commerce	Sree Saraswathi Thyagaraja College, Polla chi	M.Com
2018	4	B.Com	Commerce	Sree Saraswathi Thyagaraja College, Polla chi	M.Com( IB )
2018	1	B.Com	Commerce	Nallamuthu Gounder Mahalingam College, Polla chi	M.Com
2018	10	B.Com	Commerce	Sree Saraswathi Thyagaraja College, Polla chi	MBA
2018	2	B.Com	Commerce	Nehru School of Management ,Coimbatore	MBA

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year  
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Civil Services	6
Any Other	1
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Aadukalam-19	Institution Level	965
Sports Day Competition	Institution Level	347
Poem Competition	Institution Level	98
Oratory Competition (English)	Institution Level	159
Oratory Competition (Tamil)	Institution Level	159
Solo Songs	Institution Level	56
Meet the Press	Institution Level	245
Rangoli	Institution Level	215
Tongue Twister	Institution Level	156
Essay Writing (Tamil)	Institution Level	178
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**5.3 – Student Participation and Activities**

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Silver Medal	National	1	0	N7BEN0020	Manikandan . S
2018	Silver Medal	National	1	0	N7BBA0047	Ravikumar. S
2018	Bronze Medal	National	1	0	N6BBA0010	Dinesh.S
2018	Bronze Medal	National	1	0	N7BBA0001	Abhinav.B. S
2018	Bronze Medal	National	1	0	N8MIB0012	Madheswara n.A
2018	Bronze Medal	National	1	0	N8MIB0008	Govindaraj .N
2018	Bronze Medal	National	1	0	N7BBA0055	Soosaisnow san.M
2018	Bronze Medal	National	1	0	N7BBA0035	Mikeelcin. M

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student role in academic and administrative bodies: • Students of STC are given due representation in all the academic and administrative activities • The students are members in statutory bodies like Academic Council, and other bodies like Internal Complaint committee, Library committee, 3-C Model, Canteen committee, Women Empowerment and Complaint committee etc., • Every department has its own student association. The office bearers of these associations are the ex-officio members of students' council. They carry out all activities like organizing guest lectures, workshops, industry visits, Expos, common functions of college like Pongal, Annual day and sports day events. • Semester wise feedback on curriculum, teaching quality and facilities available is being obtained from students. • Students participate in the weekly/ monthly meetings of the departments and offer suggestions. • Students under five groups form the first circle of 3C model practiced in the institution and they play an effective role as peer counsellor. • To promote the skills and talents among students, several clubs viz., ECO Club, Photographic Club, Debate Club, Music Club, Drawing Club, Quiz Club, Drama Club, and Swami Vivekananda Service Club are functioning. • Students celebrate all national and regional festivals and observe important national events and anniversaries of great Indian personalities. • Students are involved in the extension activities such as awareness programmes on Dengue, Gender equality, Importance of Higher Education, Voting in polls, Consumer rights, Anti Corruption etc., • Students are also involved in the preparation of departmental newsletters and college magazine.

**5.4 – Alumni Engagement**

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Yes, The College has 'STC College Alumni Association' (Registered: 308/2017) to establish a link between the alumni and the Institution for overall development. The activities of alumni association is entrusted with President, Secretary, Vice President, Joint Secretary, Treasurer and executive members. The major activities and contributions of the association are as follows: • The Alumni help the college in developing infrastructure, library resources and help the poor students to pay their semester fees. • The Alumni arrange for Industry- Institution Interface, Internship, Placements, Industry Visits and they serve as resource persons for FDP, Guest lectures, Domain Knowledge Training etc. • During the last five years 65 programmes have been given by the alumni. • Alumni serve as members in the Board of Studies and Advisory committee of the Centre for Entrepreneurial Development. • Alumni meet is conducted every year during December since inception of the college. Alumni offer useful suggestions for the betterment of the institution. Alumni Newsletter and Alumni Directory are released on the occasion. • 'STC WhatsApp' group has been created among members for networking. • The 'Alumni Meet-2018' was conducted on 23rd December 2018 with enthusiastic participation of 621 alumni. Prominent alumni were honoured with 'Best Alumni Award'. • Mr. S. Boopathi, alumni of MCA programme, Product Engineer CTS-Coimbatore - Sponsorship for two MCA students - Rs.45,000/- • Mr. Nithin Paul, alumni of MSW, Emergency Shelter Caseworker, Souls Harbour Rescue Mission, Halifax, Canada - Sponsorship for MSW students - Rs.20,000/- • Alumni are instrumental in bringing employment opportunities for the students.

5.4.2 – No. of registered Alumni:

926



5.4.3 – Alumni contribution during the year (in Rupees) :

125000

5.4.4 – Meetings/activities organized by Alumni Association :

2 Meetings

## **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

STC has adopted decentralization and participative management practices right from its inception. The college functions in a well - structured and defined manner to ensure appropriate decision making at all levels. It is evidenced by the delegation of powers to Principal, Deans, Directors, HODs, Faculty members with well-defined duties and responsibilities. The following are the examples of decentralization and participative management: Example of decentralization ? Board of Management Level ? Setting objectives relevant to policy ? Employ well qualified and experimental faculty ? Rewards to the faculty achiever ? Provide required infrastructure ? Ensure the availability of resources ? Optimum utilization of resources Principal Level: ? Framing the rules and regulations ? Team building ? Faculty Development Programmes ? Participatory Decision Making ? Transparency in administration ? Collective responsibility Faculty Level ? Representation in the following: ? Monthly meetings ? Various UGC statutory and non - statutory committees ? Defining the future plans of the departments ? Composition of different committees with faculty members to ensure various duties for academic and professional development of faculty members Student Level ? Representation in UGC Statutory and Non - Statutory committees ? Members in IQAC and Student Associations Example of participative management Operational Level: 1) Teaching-Learning and Curriculum ? Governing Body, Academic Council, Board of Studies, Academic Board, Standing Committee, Advisory Committee, Centre for Faculty Development Programme, and Centre for Research and Development ? Operational Level: 2) Administrative Services ? Academic Council, IQAC, College Committee, Finance Committee, Academic Audit Committee, Admission Committee, Anti-Sexual Harassment Committee, Examination Committee, Extra Curricular Committee, Grievance and Redressal Committee, Planning and Evaluation Committee, Library Committee and Student Welfare Committee ? Operational Level: 3) Social Responsibility ? Centre for Rural Development, Centre for Counselling and Guidance, National Service Scheme (NSS), Department of Social Work, YRC, RRC and Rotaract ? Operational Level: 4) Skill Development ? Clubs - Drama, Drawing, Debate, Eco, Music, Photography, Quiz, and Rangoli ? Centre for Performing Arts, Centre for Human Excellence, Centre for Counselling and Guidance ? Operational Level: 5) Placement ? Centre for Training, Placement and Corporate Relations, Soft-Skill training and Career Guidance • Another example for decentralisation and participative management at STC is the unique practice namely preparation of the Academic plan with budget and its implementation. ? The execution of the academic plans and programmes by the departments, centres, clubs etc., are properly reviewed and assessed in the Management Review Meeting conducted periodically. The success of these practices is evidenced by- - Academic freedom given to faculty members. - Knowledge enhancement of students and their communicative efficiency. - Effective monitoring, mentoring and counselling of students - Development of leadership skills among students. - Improvement in end semester results. - Training the faculty in terms of Pedagogy research and publication - Judicious use of time and resources - Enhanced industry- institute interface through industry visits, internships, hands on training etc., - Systematic compliance of the activities without any hiccup.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curriculum Development Cell is established for designing curriculum framework with Choice Based Credit System (CBCS) and syllabus for Outcome Based Education (OBE). Curriculum development is based on the feedbacks from the stakeholders and as per the recommendations of Curriculum Development Cell (CDC) and IQAC. The curriculum development includes the following quality improvement strategies: ? Alumni, Subject and Industry experts are included in the BOS ? Conducting curriculum development workshops and FDPs ? Introducing courses relevant to Job and skill-oriented ? Internship and field projects ? Introduction of MOOCs ? Value Added and Certificate Courses with open choices
Teaching and Learning	The institution adopts best Teaching - Learning process to the students with continuous enhancements. The following quality improvement strategies are adopted for teaching learning process: ? Conducting Workshops/FPPs to orient the faculty towards innovative teaching, research, and use of ICT in Teaching - Learning process ? The course instructors prepare the teaching plan. Materials or syllabus contents are prepared well in advance and are uploaded in the ERP software in the Learning Management System (LMS). ? Experiential learning through training by reputed institutions TCS, IIT and IIM ? Faculty encouraged to complete Massive Open Online Course certifications for teaching new courses
Examination and Evaluation	The following quality improvement strategies are adopted by the institution for examination and evaluation process ? Implementing full-fledged ERP software at Controller of Examination section ? Automated the examination process such as Continuous Internal Assessment (CIA) tests, circulars, question setting, generation of end semester exam schedules,

applications, hall tickets, bar code generation for answer sheets, mark entry, publications of results, transparent revaluation process etc., ? End semester examination results are published within 13 days from the date of last examination. ? Evaluation of end semester examinations answer scripts is done by internal and external examiners on 50:50 ratio. ? Provisions for supplementary examination, retotaling, revaluation, supply of photocopies of answer scripts etc.,

Research and Development

The college has exclusive Centre for Research and Development headed by the director for promotion of research culture among the faculty members. The college adopted the following quality research improvement strategies: ? Recognized as research centres leading to award Ph.D. degree ? Incentives provided for publications, paper presented in seminars/conferences, publication of books, consultancy services. ? Honorarium paid for M.Phil./Ph.D. guidance ? Organizing research workshops/seminars ? Research committee with experience doctorates to coordinate research activities ? Submitting research proposals to UGC, NCW, ICSSR and other reputed agencies ? Seed grants to faculty members to build on their research projects and working papers

Library, ICT and Physical Infrastructure / Instrumentation

The college adopted the following quality improvement strategies for Library, ICT and Physical Infrastructure: For Library ? Advisory committee giving the suggestion to improve the quality of library services ? Fully automated and integrated library services ? Digital library consortia like INFLIBNET, DELNET and N-List journals For ICT and Physical Infrastructure ? The college has firewalls and antivirus, systems and application software's ? wi-fi enabled campus. ? Internet bandwidth usage of Google docs/MOODLE/MOOCs/Webinars. For Physical Infrastructure: ? ICT enabled smart classrooms and seminar halls, ? Language Labs ? Separate sports complex with gymnasium for sports activities ? Yoga hall

Human Resource Management

The college established the following three important centres human resource

development. ? Centre for Faculty Development (CFD) ? Centre for Human Excellence (CHE) ? Centre for Counselling and Guidance (CCG) The following quality improvement strategies are adopted by the institution for HRD: ? Facilitating the faculty members to participate in Refresher and Orientation courses ? Organising Workshops, 'Faculty Knowledge Forum', training programme on Yoga, and Personal Counselling ? Faculty Performance Scoring Sheet for promotion ? Functioning of Grievance Redressal Cell and Women's Complaints Committee ? Appointment of doctor, who visits the college once in a week

Industry Interaction / Collaboration

The following quality improvement strategies are adopted by the institution for Industry Interaction/Collaboration ? Signing MoUs with several industries and educational institutions for the following activities o Internship, field projects and Industry Visits o Training programme for employability related skill development programmes o Jointly organizing FPDs, workshops and seminars o Organizing expert lectures, extension and outreach programmes o Joint research programmes and field studies ? Organizing placement drives ? Regular interaction with Coimbatore Productivity Council by management departments ? Collecting feedbacks from Industry for designing the curriculum ? Industry representations in Academic Council, Advisory Committees and Board of Studies

Admission of Students

STC takes up several steps to attract students for admission: ? College publishes annual prospectus ? College uses its web-site: [www.stc.ac.in](http://www.stc.ac.in) for admission ? Print and Electronic Media ? Brochures and Online Applications ? Career-Guidance at Schools Students are admitted strictly following the - a) TN Government admission guidelines b) University guidelines. c) AICTE rules and regulations for MBA/ MCA ? The college takes up the initiative to get the Government Scholarships to students. ? The management gives its own scholarships to students in a big way. • Economically Backward Scholarships • For meritorious students through eligibility test. • Alumni and

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>The ERP enables course allocation and staff planning and its substitutions. The time-table schedule is available in Mobile App. Teaching Plans: Teaching plan is automatically generated for all the faculty members. Faculty can alter the plans and update the topics completed in their mobile apps. Teaching contents are prepared and uploaded in ERP Assignments: Assignment in ERP enables to create online assignment with prior schedule. The schedule is automatically sent to student Mobile through web portal. Student can view their assignment and can submit it online itself. Faculty can grade the assignments.</p>
<p>Administration</p>	<p>The ERP software help maintain the details of students, faculty and staff with other details of certificates, documents, sections, enrolment numbers. The following list of operations are automated through ERP: ? Creation of students record, Allotment of register number, section and subjects ? Updation of student dues and fines ? Issuance of certificates ? Scholarship and fee concession activity ? Enquiries ? Library services ? Leave Management System and Hostel Management System ? Parent Communication etc.,</p>
<p>Finance and Accounts</p>	<p>The ERP software integrates 'Financial Management System' which automates the accounting of fees related to academic as well hostel. Accounting and financial management includes the following operations: ? Student fees ? Scholarship and stipends ? Budget and Bills ? Feepayer ? Online Fees Payment ? Payroll entries to accounts ? Receipts and payments and etc.,</p>
<p>Student Admission and Support</p>	<p>Admissions: The ERP software facilitates the students in applying and registering online, thereby eliminating any kind of physical attendance for the admission process. Timely notifications and emails are sent to the students informing them on every admission process taking place online. Customization of this data can be done by the administration enabling</p>

them to be transparent in their allotment process as well as securing confidential data. Students can also keep track of their application through SMS. Student Support: The ERP software provides student web portal (www.mycamu.co.in) for utilizing the academic and administrative services

**Examination**

The institution has been conducting in-house examination via 'Examination Management System (EMS)' which is the one of the modules of ERP software. The EMS supports the layout and pattern of all types of examinations. The EMS modules support the following examination works: ? Defines and creates the examination system ? Creates student details for examination registration ? Manages preparatory examination work and examination schedule generation ? Records marks entry and result calculation etc.,

**6.3 – Faculty Empowerment Strategies**

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	D.Geetha	Conducting FDPs	ICT Academy of Tamilnadu, Tamilnadu	29500
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6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Building Strategy for Vision to Action	Training Programme	06/06/2018	07/06/2018	60	20
2018	Faculty for Future - A Research Perspective		08/06/2018	08/06/2018	40	0
2018	Performance		08/06/2018	08/06/2018	60	0

	Dimension of Teaching Learning Process					
2018	Guru Srishiti	Training Programme	08/06/2018	08/06/2018	40	40
2018	Teachers - the Co - Learners and Co - Creators		09/06/2018	09/06/2018	135	0
2018	Behavior Therapy		21/07/2018	21/07/2018	15	0

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Evaluation Reforms	1	18/07/2019	19/07/2019	2
Faculty Development Program on Global Business Foundation Skills (GBFS)	1	23/07/2019	31/07/2019	9

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
135	135	54	54

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>(a) Faculty members are regularly covered under Group Personal Accident (GPA) Insurance Policy (b) Cash awards are given to faculty members for publishing research articles in Scopus/Web of Science with h-Index (c) Special leave granted to faculty to pursue PhD programmes (d) A special increment of Rs. 3000/- is being paid for all the</p>	<p>a) Non - teaching members are regularly covered under Group Personal Accident (GPA) Insurance Policy b) Management supports the non-teaching members by its freeships to their children to pursue higher education</p>	<p>a) Various schemes of management scholarships b) Freeships to sports students c) Students are regularly covered under Group Personal Accident (GPA) Insurance Policy d) Free counselling by CCG</p>

faculty members who have successfully completed their PhD programmes (e) A one-time cash award of Rs. 5000/- is provided to all the faculty members on the successful completion of SET/NET examinations (f) A special increment of Rs. 5000/- is paid to the faculty members on completion of ten years of continuous service in the institution (g) Management supports the staff members by extending freeships to their children to pursue higher education

#### 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution books of accounts are audited by Mr. Natarajan, Chartered Accountant, Pollachi. There is a regular internal audit of e-Book of accounts by Mr. Harinarayanan, B.Com., FCA., and the report is submitted to the management at the end of every quarter which was earlier done on half-yearly basis. Apart from that the accounts departments submit various data to the IQAC department as well as to other government department as and when called for.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
<b>No Data Entered/Not Applicable !!!</b>		
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6.4.3 – Total corpus fund generated

2643154

#### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Academician from Reputed Universities	Yes	IQAC
Administrative		Auditor from Reputed Organization	Yes	Auditor

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

- A series of Parent – Teacher meeting were held in all the departments in the institution during the month of November – 2018 and February – 2019.
- Parents



of the students of UG and PG programmes are invited to the college for discussion on academic development of the institution and obtain feedback on the functioning of the institution for its further growth • There was a transparent discussion on the following: ? Attendance of the students ? Areas of skill development ? Internal/External marks obtained by the students ? Behaviour of the students in the campus ? Feedback on infrastructure and Teaching Learning process ? Disciplinary issues, if any

6.5.3 – Development programmes for support staff (at least three)

• Organized Staff Development Programmes (SDPs) • Conducted ERP software training for implementing e-Governance • Organized 'Yoga' training programmes

6.5.4 – Post Accreditation initiative(s) (mention at least three)

• Propose to Introduce new UG programme B.Sc. (Digital and Cyber Forensic Sciences) • Established NCC Student Wing • Implemented institutionalized ERP software

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	Yes
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Curriculum Development under OBE	30/07/2019	30/07/2019	30/07/2019	135
2018	Learning Management System (LMS) and Academic Management System	19/09/2018	19/09/2018	19/09/2018	135
2018	Faculty Development Programme on Performance Dimension of Teaching Learning Process	08/06/2018	08/06/2018	08/06/2018	60

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**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male

Gender Sensitization	09/01/2019	09/01/2019	125	75
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7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
10.25

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Ramp/Rails	Yes	1
Braille Software/facilities	Yes	1
Rest Rooms	Yes	1
Scribes for examination	Yes	1
Special skill development for differently abled students	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	0	10/04/2018	01	Health and Hygiene	Importance of maintaining a healthy and hygienic environment	12
2018	1	0	10/05/2018	01	Nurture the Nature	Save Environment	6
2018	1	0	09/06/2018	01	Free Eye Camp	Cataract, Myopia, Hyper Metropia	12
2018	1	0	10/06/2018	01	Plastic Awareness	Gave awareness about the Hazards of Plastic usage	12
2018	1	0	22/06/2018	01	International Day	Speech about	12

					Against Drug Abuse	Alcoholic Abuse	
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**7.1.5 – Human Values and Professional Ethics**

Title	Date of publication	Follow up(max 100 words)
Hand Book 2018 - 19	04/06/2018	<p>1. The code of conduct for students is given in the handbook. An orientation program is being conducted during the third week of June every year to impart human values, professional ethics and yoga.</p> <p>2. Being an autonomous institution yoga, professional ethics, and human values are being offered as a part of its curriculum for the students to become enlightened and extraordinary citizens.</p> <p>3. Human values, ethics and cultural programs are organized to teach the values of life to the students community and develop their knowledge, wisdom and values simultaneously.</p>

**7.1.6 – Activities conducted for promotion of universal Values and Ethics**

Activity	Duration From	Duration To	Number of participants
International Yoga Day	21/06/2018	21/06/2018	150
World PI Day	22/07/2018	22/07/2018	120
Suicide Prevention Day	11/09/2018	11/09/2018	120
World Teachers Day	05/10/2018	05/10/2018	150
World Human Rights Day	12/12/2018	12/12/2018	137
RAMZAN Festival Celebration	12/06/2018	12/06/2018	125
Abdul Kalam Birthday Celebration	10/10/2018	10/10/2018	125
Navarathiri Festival Celebration	15/10/2018	15/10/2018	125

Christmas Celebration	25/12/2018	25/12/2018	125
Pongal Celebration	11/01/2019	11/01/2019	2420
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. 29200 KWH annual power energy is met by renewable energy resources 2. Conservation power through computer system with LED monitors and bulbs (2.53 lighting power saved) 3. The institution has the following waste management system: • Solid Waste Management • Liquid Waste Management • E- Waste Management 4. The institution has adopted Rain Water Harvesting system per every building 5. Green practices such as • Conducting regularly Green Audit • Green Landscaping with Trees and Plants

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice: 1 Title of the Practice: 3-C Model Student Empowerment Program Objectives of the Practice In view of empowering the students for holistic development, well being and mental health, the Centre for Counselling and Guidance has drafted a Three Circle Student Empowerment program viz., '3C'-Model. The model has five components handled by five groups of students in the class and monitored at 3-levels by students, HODs and Deans/Directors. The model is called Three Circle model through which the students overall development is continuously enhanced and monitored. The Context In the first circle, the students' development will be monitored by the particular group. In the second circle, the activities of the five groups will be monitored by respective class teacher in-charge and HOD. The Peer counselors/ dialogue group will be guided by the Director, Centre for Counseling and Guidance. In the third Circle, the whole program will be monitored by the respective Deans/Directors. The Practice 1) Academic Group: This group aims at the academic development of students. The main focus is - • To monitor the level of learning and understanding of students • To motivate and help the slow learners by interacting with faculty • To act as the bridge between students and staff • To help the failures to clear their academic arrears 2) Discipline Group: This group will monitor the overall classroom discipline, punctuality, absenteeism, good manners, etiquette etc., The main focus is - • To look into the reasons for absenteeism among students and monitor the genuineness of the reasons given by the absentees • To motivate the students to be regular and punctual to class and in submitting assignments • To advocate decent dress code and decorum in the college • To prevent untoward incidents in the classroom and campus • To canvass against and prohibit the use of cell phone inside the classroom 3) Association and Skills Development Group: This group encourages extra-curricular activities, skill development and other talents development. The focus is - • To arrange students seminars on the topics of current trends • To inform the department on the academic needs of the students and organizing association activities accordingly • To develop communication skill in Tamil/ English • To arrange for debate, GD, quiz and lectures on general topics • To develop writing and reading skills 4) Peer Counselors and Dialogue Group: Identifying the problematic students and helping them to improve their overall welfare and mental health is the main task of this group. The main Focus is- • To visit the Centre for Counseling and Guidance and coordinate the activities regularly • To make the classroom and the campus a place of wellbeing and learning • To report to Centre for Counselling and Guidance problematic students for counseling 5) Current Affairs and General Knowledge Group: This Group provides the classroom with regular input on current affairs, social happenings, and matters relating to the field of study, and improves the

general knowledge of the students by regular newspaper and library updates. The main focus is-

- To inform students the current affairs in politics, science and technology, sports national and international events by referring to various websites
- To inform the details of various job opportunities available
- To cultivate the habit of newspaper reading
- To encourage joint subscription to useful magazines like 'Civil Services Chronicle', 'Competition in Focus' etc.

Evidence of Success:

- Many students from category D (Slow learners) have moved to category A/B/C (Higher categories) at the end of their academic program
- High order of discipline is ensured
- Leadership qualities developed among students
- Considerable improvements in placements
- Students participation and winning prizes in inter-collegiate competitions on the rise
- Problematic students identified and counseled if needed.

Problems Encountered and resources required:

- Monitoring becomes a challenging task with increase in student intake

Best Practice: 2 Title of the Practice: Faculty Development Programme -Teacher, the Ultimate! Faculty Development Programme is the live wire at STC which aims at quality enhancement of the faculty. Objectives of FDPs: To enhance the quality of teachers who could inculcate knowledge, wisdom and values in the minds of the youth in higher education and harness the human resources for regional / national development. The Context: Quality teachers can produce quality students. Well trained teachers can transform the ordinary youth into an extra-ordinary citizen. The Practice: Center for Faculty Development at STC organizes FDPs under three categories

1. Workshop on 3rd Saturdays
2. Refresher Course during November
3. Common FDP- Orientation during May/June

A maximum of 120 hours of FDP is given to each faculty in a year. Faculty knowledge forum exists at STC and every Wednesday a faculty member shares his/her knowledge on the subjects of common interest with fellow colleagues. Evidence of Success: Success of the programme is evidenced by improvements among the faculty members in:

- ? Teaching methodology ?
- Communication ?
- Classroom management ?
- Understanding students psychology ?
- Research culture ?
- Professional development ?
- Value orientation

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://stc.ac.in/naac-2018/institutional-best-practices/>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Keeping in mind the vision, priority and thrust of the institution and the core values of NAAC, STC performs a variety of activities benefiting students, faculty and the community at large which clearly differentiates this institution from others.

- In order to transform the rural youth from their mindset of job seeking to job providing, the institution identifies the budding entrepreneurs, motivates, guides and facilitate them through the Centre for Entrepreneurial Development.
- In association with the Indian IT major-TCS, a programme viz. Business Process Services is offered at UG level which prepares students with internationally acceptable standards.
- YOGA, Value education and Human Rights and Professional Ethics are offered by the Centre for Human Excellence, to inculcate the core universal values.
- STC encourages the faculty and students to register for online courses and use ICT tools in teaching and learning process. Opportunities are provided to the faculty and students to have access to DELNET, INFLIBNET, Spoken tutorials and Swamy Prabha as learning resources.
- To unearth the various skills of students in fine arts and theatre, the college has a Centre for Performing Arts and clubs like Music club, Drama club, Drawing club etc.,
- In order to enhance the competitive strength of the students who aspire for Civil Service examinations, an IAS academy functions at STC.
- A Centre for Training and Placement at STC

grooms the students in collaboration with the NSDC approved training agency which enables the students to acquire employability skills to compete in job fairs and excel in campus placements. • STC is ranked 2nd in Bharathiar University in sports and games for the 5th consecutive year. The potential students are identified and trained with the provision of free education, boarding and lodging and other facilities. • The institution provides individual and group counselling to students, faculty and community at large through the Centre for Counselling and Guidance (CCG). Peer counselors in 3C-Model play a vital role in identifying the students who need counseling. • Centre for Research and Development (CRD) functioning at STC promotes research culture and scientific temper. It enables faculty to submit project proposals to the funding agencies. Faculty members are suitably rewarded by the management for publications in refereed Journals and on acquiring research degrees. • Centre for Faculty Development (CFD) plays a vital role in enhancing the quality and the pedagogy of the faculty by conducting structured Faculty Development Programmes. • A Centre for Consultancy Services (CCS) has been established at STC to promote industry-institute interface utilizing the human resources available for addressing the various issues in industries. • Through the Centre for Rural Development (CFRD) at STC, several community oriented programmes are organized in and around Pollachi. Eye camps in association with Aravind Eye Hospital, Coimbatore have been conducted to declare the 62 villages surveyed by STC as "Cataract free zone". Several awareness programmes on health, hygiene and on Central and State Governments initiatives, were organized. STC, thus with all its services to the stakeholders is continuously

Provide the weblink of the institution

<http://stc.ac.in/naac-2018/institutional-distinctiveness/>

#### **8.Future Plans of Actions for Next Academic Year**

- To introduce the following new programmes o B.Sc. (Artificial Intelligence and Machine Learning) o B.Sc. (Data Analytics) o M.Sc. (Applied Psychology)
- To obtain ISO 21001:2018 standard certification
- To apply for extension of autonomy beyond the year 2021
- Obtaining research grant from UGC - STRIDE, NCW, ICSSR, and other reputed Government and Non-Government agencies
- To establish Incubation - Centre
- To implement the suggestions given by NAAC - peer team members
- To sign MoU with reputed Institutions/Industry and other reputed organizations
- To establish Intellectual Property (IPR) Cell
- To generate more revenue through consultancy services
- To apply for schemes for special status by Central/State Government
- To extend the extension activities to receive awards and recognition from Government and recognition bodies