

Date : 10.12.2013

MEETING NOTICE

Sir/Madam,

Sub: Annual meeting of IQAC scheduled to be held on 17.12.2013 at STC – Reg.

We are pleased to inform that a meeting of the members of Internal Quality Assurance Cell (IQAC) is proposed to be held at 11.00 A.M in the Sports Block Conference Hall on 17.12.2013.

It is our privilege to invite you for the proposed meeting to have a valid discussion and to share your views on all the matters mentioned in the agenda.

May we request you to honour us with your presence and give us the best of your thoughts in the proposed meeting.

Agenda:

1. Approval of the minutes of the previous meeting.
2. Action taken report.
3. Discussions.

Thanking You,

Yours Faithfully

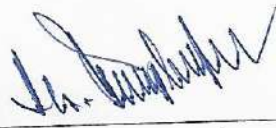
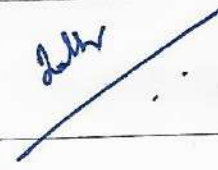
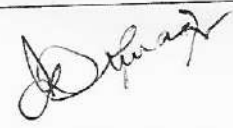


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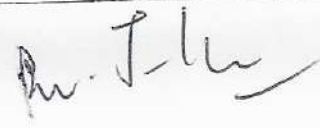

Sree Saraswathi Thyagaraja College,
Thippampatti, POLLACHI - 642 107



Management Members:

S.NO	NAME	SIGNATURE
1.	Ln.M.A.Vijayamoghan Secretary, STC	
2.	Mr.M.Settu Director General, STC	
SPECIAL INVITIES		
1.	Ln.T.Sethupati Chairman,STC	
2.	Mr.S.Venkkatesh Vice Chairman, STC	

External members:

S.NO	NAME	SIGNATURE
1.	Dr.Yasoda Devi Principal, PSGR Krishnammal College for Women, Coimbatore.	
2.	Mr.P.M.Jagadeesan , Vice - President - HR, SARA ELGI, Coimbatore	
3.	Mr.Johnson Immanuel Manager, Federal Bank, Pollachi.	
4.	Dr.Nithin Devaraj, Head - Operations,Machinery & Industrial Product Division, Casting Manufacturing Units,Coimbatore.	- ABSENT -
5.	Mr.V.Balaji Partner, Sarathy Agencies, Sarathy Buildings,Pollachi.	- ABSENT -

7th IQAC Members List

S.No	Name	Signature
1.	Dr.V.Venkateswaran Principal,STC	V. Venkateswaran 17/12/13
2.	Prof.P.Padmanabhan Dean, Academic Affairs, STC.	P. Padmanabhan
3.	Prof.K.Sivasamy Dean, Sciences, STC	K. Sivasamy
4.	Dr.A.Venkatachalam Dean of Commerce , STC	A. Venkatachalam 17.12.13.
5.	Prof.P.Manickam Director,UG Commerce, STC	P. Manickam 17/12/2013
6.	Mrs.D.Suganya Devi Director of MCA, STC.	D. Suganya Devi 17/12/13
7.	Dr.Sivadasan Director, MBA,STC	S. Sivadasan
8.	Dr.Rajalatha, Director, Center for Human Excellence, STC.	R. Rajalatha
9.	Dr.Thomas Janetius Director,Centre for Counseling and Guidance, STC	Thomas Janetius
10.	Dr.G.Lekha Director, Centre for Research and Development, STC	G. Lekha
11.	Mr.N.Vidhya Sankar , Director, IAS Academy & Rural Development, STC.	N. Vidhya Sankar
12.	Mr.C.Giridaran Director, Training & Placement Cell, STC	- ABSENT -
13.	Dr.B.Mythili, IQAC Coordinator, Associate Professor in Commerce with Computer Applications, STC	B. Mythili
14.	Mr.S.Velayudhasamy Administrative Officer, STC.	S. Velayudhasamy
15.	Mr.K.Balasubramaniam Assistant Librarian, STC	K. Balasubramaniam
16.	Ms.P.Vidhya II MSW, STC	P. Vidhya

Minutes of the 7th IQAC Meeting held on 17.12.2013

Venue: Sports Conference Hall.

Time:11 AM

The 7th annual meeting of the IQAC was held on 17.12.2013 and the following members of the committee were present.

Management Members:

1.Ln.M.A.Vijayamoghan

Secretary, STC

2.Mr.M.Settu

Director General, STC

3.Mr.S.Venkkatesh (Special Invitee)

Vice Chairman, STC

External members:

1.Dr.Yasoda Devi

Principal,

PSGR Krishnammal College for Women,

Coimbatore.

2.Mr.P.M.Jagadeesan

Vice – President – HR,

SARA ELGI, Coimbatore.

3.Mr.JohnsonImmanuvel

Manager, Federal Bank, Pollachi.

Internal Members:

1.Dr.V.Venkateswaran

Principal,STC

2.Prof.R.Padmanabhan

Dean, Academic Affairs, STC.

3.Dr.A.Venkatachalam

Dean of Commerce , STC.

4.Prof.P.Manickam

Director,UG Commerce, STC

5.Dr.D.Suganya Devi

Director of MCA, STC.

6. Dr. Sivasan
Director, MBA, STC

7. Dr. Rajalatha
Director, Center for Human Excellence, STC.

8. Dr. Thomas Janetius
Director, Centre for Counseling and Guidance, STC

9. Dr. G. Lekha
Director, Centre for Research and Development, STC

10. Mr. N. Vidhya Sankar
Director, IAS Academy & Rural Development, STC.

11. Dr. B. Mythili, IQAC Coordinator,
Associate Professor in Commerce with Computer Applications, STC

12. Mr. S. Velayudhasamy
Administrative Officer, STC.

13. Mr. K. Balasubramaniam
Assistant Librarian, STC

14. Ms. P. Vidhya
II MSW, STC

- **Mr. V. Venkateswaran**, Principal welcomed the members.
- **Ln. M. A. Vijaya Moghan**, Secretary of the college gave a brief account on the recent developments of the college such as infrastructure, quality improvement measures and the best practices initiated in the college.
- **Mr. M. Settu**, Director General introduced the new members of IQAC, Mr. Johnson Immanuvel, Manager, Federal Bank Pollachi and highlighted the quality oriented measures taken up in the college like 3-C Model and Transform Model etc.
- Action Taken Report was presented by **Dr. B. Mythili**, IQAC, Co-Ordinator, STC.
- **Dr. V. Venkateswaran**, Principal, STC presented the STC Academic Excellence Model, like results, Placements, STC Management scholarship, new courses like B.Com(BPS), Words Worth communication packages etc.

- Director General suggested that Federal Bank may open ATM center at STC College, and Mr.JohnsonImmanuel Federal Bank Manger to join STC rural development cell and EDC to organize various rural development programmes.
- **Mr.P.M.Jagadeesan**,SARA ELGI invited Mr.Jenetus Director Counselling Centre to deliver the transformation model in his own institutions at Andhra.
- Director General suggested that the faculty knowledge forum schedule can be prepared well in advance and it's to be uploaded on college web site for the use of other college faculty.
- **Dr.D.Suganya Devi**, Director,MCA, **Dr.Sivadasan**,Director MBA, **Prof.R.Padmanabhan**, Director Faculty Development centre , **Mr.N.Vidhyasankar**, Director, IAS academy and Rural development made a brief presentation of activities in the respective departments relating to quality improvements.

Dr.YasodaDevi,Principal, suggestion to MCA department gave the following:

- Include a paper "Financial services" in Domain Electives.
- To utilize Online Trading Lab sponsored by AICTE.
- For Online Open Source Certifications - Visit website of foreign universities.
- Knowledge forum discussion should be through intranet - Internal server.
- Submit IEDC proposal to DST with innovative projects every year.

Finally it was decided to adopt the following measures for quality improvements.

1. IAS Academy to raise funds from trust and Banks to serve the economically backward students.
2. To open ATM center at STC College, and Mr.JohnsonImmanuel Federal Bank Manger to join STC rural development cell and EDC to organize various rural development programmes.
3. Submit IEDC proposal to DST with innovative projects every year.
4. Faculty knowledge forum schedule to be prepared well in advance and upload it in college web site for the information of other college faculties.

Mr.R.Padmanabhan, Dean of Academic Affairs & Controller of Examinations proposed the vote of thanks.

V. [Signature]

V. [Signature]

ACTION TAKEN REPORT

S. No.	Decision	Action Taken
1.	Internship training program should be implemented to all UG students.	<ul style="list-style-type: none"> • Academic year 2013 onwards Internship training programme is being given to all students. Students attended the training programme during the fourth semester holidays and they are submitting reports before viva-voce is conducted.
2.	Quality forum should be introduced in future.	<ul style="list-style-type: none"> • From Academic year 2013, faculty knowledge forum was started. • Dr. P. Sivadasan, Director, Dept. of MBA delivered a lecture on "Focused Leadership" and Mrs.B. Geetha discussed the topic "Anatomy of Inflation" on 21.09.2013. • Mr. S. Rajmohan, Dept. of MBA delivered the lecture on "Impact of money value depreciation in Indian Economy" on 28.10.2013.
3.	IAS Academy should raise funds from Trust and Serve the deserving students.	<ul style="list-style-type: none"> • IAS Director Mr. N. Vidhya Sanker received funds from Vijayalakshmi Trust an amount of Rs.1,00,000 and distributed to 20 students each Rs.5000. A sum of Rs. 10000/- has been received from Mr. P.M. Jagadeesan, Vice-President- HR,SARA ELGI, Coimbatore as scholarship. This amount was distributed to two sports talented girl students of STC towards the payment of hostel fees.