

Internal Quality Assurance Cell (IQAC)

Annual Quality Assurance Report

for the Period July 2013 to June 2014

of

Sree Saraswathi Thyagaraja College (Autonomous)

Pollachi-642107, Tamilnadu, India



Accredited by NAAC with Grade A in 2004

Re- Accredited by NAAC at Grade A with CGPA 3.17 out of 4

Submitted to



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India The Annual Quality

Assurance Report (AQAR) of the IQAC

Part – A

I. Details of the Institution

1.1 Name of the Institution

SREE SARASWATHI THYAGARAJA COLLEGE

1.2 Address Line 1

PALANI ROAD, THIPPAMPATTI

Address Line 2

POLLACHI

City/Town

COIMBATORE DISTRICT

State

TAMIL NADU

Pin Code

642 107

Institution e-mail address

stc@stc.ac.in

Contact Nos.

04259-266550, 266008

Name of the Head of the Institution:

Dr. V. Venkateswaran

Tel. No. with STD Code:

04259-266550, 266008

Mobile:

9344864211

Name of the IQAC Co-ordinator:

Dr. V. Anuratha

Mobile:

9842973990

IQAC e-mail address:

stciqac@stc.ac.in

1.3 NAAC Track ID (For ex. MHC0GN 18879)

14966

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC/63/RAR/19

1.5 Website address:

stc@stc.ac.in

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B++	80.40	2007	30.03.2012
2	2 nd Cycle	A	3.17	2013	22.03.2018
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

19.12.2007

1.8 AQAR for the year (for example 2010-11)

2013-2014

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR _____ 20/06/2013 _____ (DD/MM/YYYY)
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

B.Sc(Psychology),B.Com(professional Accounting),
B.Com(Business Process Services), B.Sc(IT) & B.Sc(CT)

1.12 Name of the Affiliating University (for the Colleges)

Bharathiar University,
Coimbatore

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme	-----	UGC-CE	-----
UGC-Special Assistance Programme	-----	DST-FIST	-----
UGC-Innovative PG programmes	-----	Any other (<i>Specify</i>)	-----
UGC-COP Programmes	Insurance, Foreign trade Policy, E-Commerce, Dot net, Multimedia, Information & Computer Technology, Client server technology, Web designing and office Automation		

2. IQAC Composition and Activities 25

2.1 No. of Teachers	
2.2 No. of Administrative/Technical staff	4
2.3 No. of students	1
2.4 No. of Management representatives	5
2.5 No. of Alumni	1
2.6 No. of any other stakeholder and community representatives	3
2.7 No. of Employers/ Industrialists	2
2.8 No. of other External Experts	2
2.9 Total No. of members	43
2.10 No. of IQAC meetings held	: 115

2.11 No. of meetings with various stakeholders:	No.	114	Faculty	132
Non-Teaching Staff	2	Students	Alumni	1
			Others	15 (parents)

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC : 3

Total Nos. International National State Institution Level

(ii) Themes

- **As per IQAC suggestions 3 conferences were organized during 2013-2014**
- A two day National Conference on “Challenges in Computational Research and Applications” (NCCCRS’13) was organized by the Departments of Computer Science, Applications and Technology of Sree Saraswathi Thyagaraja College, Pollachi in collaboration with ICT Academy of Tamil Nadu on 3rd and 4th December 2013.
- A 2 day National Conference on “An Inclusive Strategy for Managing Regional Imbalances” Organized by Department of Commerce and International Business in association with Centre for Entrepreneurial Development (CED) of our college on 18th and 19th December 2013.
- A one day National conference on “India Specific challenges in Global Growth Dynamism – A management perspective” was organized by PG Department of Management Science on January 9th 2014.

2.14 Significant Activities and contributions made by IQAC

- IQAC co-ordinator attends all department meeting and gives suggestions.
- IQAC advisory meeting is conducted once in a year with internal and external experts to improve the quality in the institution.
- A newsletter is being released once in six months

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Internship training program should be implemented to all UG students.	Academic year 2013 onwards Internship training programme is being given to all students. Students attended the training programme during the fourth semester holidays and they are submitting reports before viva-voce is conducted.
Quality forum should be introduced in future	<ul style="list-style-type: none"> From academic year 2013, Faculty Knowledge Forum was started. Dr.P.Sivadasan, Director, Dept .of MBA delivered a lecture on “Focused Leadership” and Mrs.B.Geetha discussed the topic “Anatomy of inflation “ on 21.09.2013. Mr.S.Rajmohan ,Dept of MBA delivered the lecture on “Impact of money value depreciation in Indian Economy “ on 28.10.2013.
IAS Academy should raise funds from Trust and serve the deserving students.	<ul style="list-style-type: none"> IAS Director Mr. N. Vidhya Sankar received funds from Vijayalakshmi Trust an amount of Rs.1,00,000 and distributed to 20 students each Rs.5000. A sum of Rs.10000/- has been received from Mr. P.M. Jagadeesan , Vice-President – HR ,SARA ELGI, Coimbatore as scholarships towards which was distributed to two talented sports girl students of STC for the payment of hostel fees.

* Attach the Academic Calendar of the year as Annexure. (Refer Annexure 1)

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

1. IAS academy to raise funds from trust and banks to serve the economically backward students.
2. To open ATM centre at STC college and Mr.Johnson Immanuel Federal Bank manager to join STC Rural development cell and EDC to organize various rural development programmes.
3. Submit IEDC proposal to DST with innovative project every year.
4. Faculty Knowledge Forum schedule to be prepared well in advance and upload it in the college website for the information of other faculty

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	03	01		
PG	08	01		
UG	12	01		
PG Diploma	01			
Advanced Diploma	08			
Diploma	08			
Certificate	09			
Others	NIL			
Total	49	03		
Interdisciplinary	-			
Innovative	-			

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	19
Trimester	-
Annual	01

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure (Refer to Annexure 2)*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

- Yes, Syllabus has been reframed according to the Industry needs based on the feedback received from community, alumni, industry and academic experts, students.
- The syllabus will be passed in the Standing Committee and Academic council and based on their suggestion necessary actions will be carried out.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

B.Sc(Pshycology), M.Sc(Computer Technology)

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
158	135	07	Nil	16

2.2 No. of permanent faculty with Ph.D.

26

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
26	-	01	-	--	-	23	-	50	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

50

07

Nil

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	09	49	02
Presented papers	34	81	01
Resource Persons			04

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Introduced Specialization and Domain based electives in curriculum as Step Ladder Method
- Baseline survey for the first year students to Identify their knowledge level
- Based on the academic performance, the students are categorized into ABCDr.
- Remedial coaching and tutor- ward system are carried out for the betterment of the students.
- Effective usage of ICT tools, Words-worth English teaching tool, Library hours at PG level .
- Faculty attended internal/external FDP's, Training programmes, Conferences, Seminars and etc to keep pace with the current trends in the academia and industry.

2.7 Total No. of actual teaching days During this academic year

184

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Online Multiple

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

157	157	157
-----	-----	-----

2.10 Average percentage of attendance of students

89

2.11 Course/Programme wise
Distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Sc (Mathematics)	48	17	19	3	2	88%
B.Sc (Computer Science)	123	15	80	28	-	100%
B.C.A	63	7	34	20	-	97%
B.Sc (Computer Technology)	57	9	25	18	3	96%
B.Sc (Information Technology)	61	4	31	22	4	100%
B.Com	119	2	32	63	21	99%
B.Com (Computer Applications)	117	9	60	39	7	98%
B.B.A	54	3	34	16	-	98%
M.Com	43	6	33	3	-	98%
MIB	31	1	27	2	-	97%
MSW	28	5	21	1	-	96%
MBA	66	10	56	-	-	100%
M.Sc(Mathematics)	32	19	13	-	-	100%
M.Sc(Computer Science)	51	26	25	-	-	100%
MCA	27	15	12	-	-	100%
M.Sc (Software Systems)	23	20	3	-	-	100%

Note: The pass percentage is given for the final year students.

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- IQAC co-ordinator participates in every department meeting
- Academic Audit is conducted for junior faculty members
- Faculty development programme is organized frequently.
- Credit hours and Notes of lessons for teaching are prepared by all faculty members
- Work diary is maintained.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	152
UGC – Faculty Improvement Programme	-
HRD programmes	10
Orientation programmes	159
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	07
Summer / Winter schools, Workshops, etc.	10
Others	04

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	40	Nil	06	Nil
Technical Staff	10	Nil	05	Nil

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Have an exclusive centre for Research and Consultancy. (CRD)
- Departments are assisted by CRD in preparing minor and major research proposals and also guide the faculty to pursue socio-economic survey.
- Through CRD , 57 minor research proposals have been submitted to UGC and out of them 30 projects have been sanctioned.
- 11 Major proposals have been submitted to UGC in the last year.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	11	1	1	11
Outlay in Rs. Lakhs	47,16,875	3,55,825	4,99,257	89,62,116

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	2	36	36	57
Outlay in Rs. Lakhs	50,000	62,90,000	62,90,000	2,19,00,000

3.4 Details on research publications

	International	National	Others
Peer Review Journals	8	8	-
Non-Peer Review Journals	8	2	-
e-Journals	2		-
Conference proceedings	5	69	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2013 – 2014	MOPR	4,99,257	2,49,626
Minor Projects	2013 - 2014	UGC	58,85,000	42,00,000
Interdisciplinary Projects	-	-	-	-
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total		2	63,84,257	44,49,626

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

A Free consultancy project was done by 3 MBA students under the guidance of Dr. P. Sivadasan, Director – MBA , in the topic “ A study on market potential of coir products in south Chennai with reference to Sughana Brand”

3.11 No. of conferences Organized by the Institution

Level	International	National	State	University	College
Number	1	3	-	-	-
Sponsoring agencies	STC	ICTACT & STC	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="-"/>	College forum	<input type="text" value="33"/>		
NCC	<input type="text"/>	NSS	<input type="text" value="32"/>	Any other	<input type="text" value="26"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- 62 villages have been adopted by the college to form Cataract Free Zone
- STC made a joint venture with Vaasan Eye care Hospitals and conducted eye screening camp and announced the 62 villages as cataract free Zone.
- All departments conduct outreach programmes in the areas of Education, health, environment, Community development etc.,

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1,70,000 Sq.ft.	-	-	1,70,000 Sq.ft.
Class rooms	58	-	-	58
Laboratories	8	-	-	8
Seminar Halls	5	-	-	5
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	1	College Fund	1
Value of the equipment purchased during the year (Rs. in Lakhs)	-	8,61,000	College Fund	8,61,000
Others	-	-	-	-

4.2 Computerization of administration and library

<ul style="list-style-type: none">• A software “smart campus” is used for administration of Departmental works• Accounting software is used for the finance Management in the college office• The Institution has Delnet, Infnlibnet for the effective usage of Library.• The Library is administrated with a software” Library management system “• The administration work of the office and the controller of examination office is also computerized.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	26,305	78,91,500	1292	4,19,900	27,597	83,11,400
Reference Books	6041	18,12,300	634	2,06,050	6675	20,18,350
e-Books	98,613	-	-	-	-	-
Journals	157	3,65,000	10	8500	167	3,73,500
e-Journals	6664	-	-	-	6664	-
Digital Database	-	-	-	-	-	-
CD & Video	2460	-	38	-	2498	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	630	516	8 Mbps	-	-	8	61	45
Added	6	-	-	-	-	1	4	1
Total	636	516	-	-	-	9	65	46

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Upgradation (Networking, e-Governance etc.)

- “Moodle” (an Online software for examination) Training programme was given to all faculty members for conducting Online Examination for students.
- UGC sponsored Career Oriented Programs (one year certificate course) in Information and computer Technology, Web designing, Dot Net, Multimedia are provided.

4.6 Amount spent on maintenance in lakhs :

i) ICT	01.79
ii) Campus Infrastructure and facilities	54.00
iii) Equipments	08.51
iv) Others	19.02
Total :	83.32

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- NSS, Rotoract, Red ribbon , Yoga and various club activities are conducted for the benefit of the students
- Group Insurance scheme is also available for students

5.2 Efforts made by the institution for tracking the progression

- ABCD analysis, Tutor-ward, Remedial coaching
- Management Review Meeting Conducted once in every semester to review the process of Departments and Centres

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2124	640	75	122 (MPhil)

(b) No. of students outside the state

27

(c) No. of international students

Nil

Men	No	%	Women	No	%
	1414	48%		1547	52%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
163	189	7	2533	4	2892	138	186	11	2621	5	2961

Demand ratio

Dropout % = 3.9 (115 students)

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- IAS academy - An exclusive centre for the aspirants of IAS and civil service examinations has been established.
- A paper entitled “Quantitative aptitude and verbal reasoning” is introduced for all courses .
- A paper entitled “ Communication for Executives” is also introduced at PG level for the better understanding of English

No. of students beneficiaries

17 students registered in IAS academy

5.5 No. of students qualified in these examinations

NET	-	SET/SLET	-	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	3

5.6 Details of student counselling and career guidance

- An exclusive centre for Counselling and Guidance is established , through which peer counsellors are formed to council the students
- A Grievance redressal Cell works effectively in solving the problems of the students
- A programme for UG final year students in the banner “ Right PG Bright Carrier”
- Career guidance is given to the Higher Secondary students of various schools

No. of students benefitted

265 (Counselling and guidance cell : 252,Grievance Redressal cell : 13)

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
36	540	344	77

5.8 Details of gender sensitization programmes

- Awareness programme on Women’s Rights was organized on August 2013.
- A programme on Crime and Women Rights was conducted on 22nd October 2013
- A programme was organized to identify the BMI level for girl students followed with awareness about Polycystic ovarian syndrome
- International Women’s day was celebrated on March 8, 2014.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	749	88 Lakhs
Financial support from government	147	5,92,150
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____ Nil _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

<p style="text-align: center;">Mission</p> <p>Achieve National and International recognition in the field of education and training in the areas of core competency, by ensuring highest quality in infrastructure Technology and Faculty, and their continuous Up-gradation. For producing students with Knowledge, Wisdom and Compassion.</p> <p style="text-align: center;">Vision</p> <p>To become a premier institution and emerge as a University of Excellence by 2020</p>

6.2 Does the Institution has a management Information System

<p>Yes, we have Data Server to share the data. College Website and Smart Campus software are automated for all information management ,</p>

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

<p>Board of studies conducted yearly once, followed by Standing Committee and Academic Council meeting</p>
--

6.3.2 Teaching and Learning

- | |
|--|
| <ul style="list-style-type: none">• Faculty Development programs are conducted to enrich staff knowledge and quality enhancement• Knowledge forum – to share the views and ideas of staff members among themselves• Usage of ICT Tools• ABCD Analysis, remedial coaching, tutor ward system and etc., |
|--|

6.3.3 Examination and Evaluation

- | |
|--|
| <ul style="list-style-type: none">• Continuous Assessment system is followed for internals• End semester examination is conducted every semester.• Result Analysis, ABCD Analysis is done and slow learners are identified and assisted• Remedial Classes are conducted periodically for the slow learners. |
|--|

6.3.4 Research and Development

- The Centre for Research and Development motivates the staff members to do research and guide them in all their research activities.
- 30 minor projects have been sanctioned for an amount of 58,85,000
- A major ministry panchayat project has been sanctioned for an amount of Rs 4,99,251

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Each department has been provided with a system along with printers and each Dean and Director of supporting departments are given separate system with internet facility.
- The labs and the systems can be utilized by each department for their practicals according to the time schedule based on their syllabus and time tables.
- The digital library has 10 systems.
- The internet facility bags with 8 MBPS speed.
- The college campus is supported by WIFI.

6.3.6 Human Resource Management

Orientation programme is organized for staff outside the campus, alternatively with “Sangamam” – a family get together festival organised every year by the management

6.3.7 Faculty and Staff recruitment

Based on the need, advertisements are given in the newspaper, and transparency is maintained in the requirement process.

6.3.8 Industry Interaction / Collaboration

- B.Com (Business Process Services) programme is offered as a joint venture with Tata Consultancy service
- Our Institution holds the membership in Computer Society of India(CSI), ICTACT Academy and etc.,
- MBA department provides a PG diploma course (PMIR) in association with Coimbatore Productivity Council.
- An MOU is signed with Talent Sprint, Hyderabad for training the students in various skills and help them to get easy placement.

6.3.9 Admission of Students

Students are admitted as per Bharathiar University Norms

6.4 Welfare schemes for

Teaching	Group Insurance, special increment on finishing Ph.d, and incentive for the completion of NET/SLET, maternity leave for women with 3 months pay
Non teaching	Group Insurance
Students	Group Insurance

6.5 Total corpus fund generated

Rs. 26,85,000

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	ISO, Autonomy, NAAC	Yes	Dean & Directors
Administrative	Yes	ISO,	Yes	Dean & Directors

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Supplementary exams are conducted for the outgoing students for a maximum of 3 papers. Revaluation and issuing Xerox copies of answer scripts are facilitated.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- University appoints University Representative for each Board of studies of the college and also for the Result Passing Board.

6.11 Activities and support from the Alumni Association

- Valuable feedback from the Alumni working at different sectors.
- Suggestion from alumni for updating and framing the syllabus.
- Alumni students give tips for attending interviews.
- In arranging industry visits and training.
- In arranging Placements

6.12 Activities and support from the Parent – Teacher Association

- Parents meetings are organised for the welfare of the stake holders.
- A Freshers Day has been organised for the first year students along with their parents.
- A programme on “Right PG, Bright Career” is organized for the final year students in the end of the even semester.

6.13 Development programmes for support staff

- Faculty development programmes are organized in 3 modules
 - Common FDP In the beginning of the academic year
 - Workshops on the Third Saturdays of every month
 - Refresher course at the Department Level in the month of November
- Knowledge Forum to share the knowledge among the staff members
- Participation in various FDPs, Refresher courses, technical training programmes outside the college is arranged periodically.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Solar system for power generation has been adapted
- Department of MSW provides saplings to staff members on their birthdays
- Eco club is functioning in the college premises.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

B.Com BPS has been introduced as an innovative programme. This course is a joint venture with TCS

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year
The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Plan of Action	Achievements
Internship training program should be implemented to all UG students.	Academic year 2013 onwards Internship training programme is being given to all students. Students attended the training programme during the fourth semester holidays and they are submitting reports before viva-voce is conducted.
Quality forum should be introduced in future	<ul style="list-style-type: none">From academic year 2013 , Faculty Knowledge Forum was started.Dr.P.Sivadasan ,Director ,Dept .of MBA delivered a lecture on “Focused Leadership” and Mrs.B.Geetha discussed the topic “Anatomy of inflation “ on 21.09.2013.Mr.S.Rajmohan ,Dept of MBA delivered the lecture on “Impact of money value depreciation in Indian Economy “ on 28.10.2013.
IAS Academy should raise funds from Trust and serve the deserving students.	<ul style="list-style-type: none">IAS Director Mr.N.Vidhya Sanker received funds from Vijayalakshmi Trust an amount of Rs.1,00,000 and distributed to 20 students each Rs.5000.A sum of Rs.10000/- has been received from Mr.P.M. Jagadeesan , Vice-President – HR ,SARA ELGI, Coimbatore as scholarships towards which was distributed to two talented sports girl students of STC for the payment of hostel fees.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Adoption of 62 villages to form Cataract Free Zone.
- Electives are offered in all disciplines
- Ethics and Culture, course on Yoga are offered for producing responsible citizens.
- Career Guidance

***Provide the details in annexure (annexure need to be numbered as i, ii,iii)**

Pls Refer to Annexure 3

7.4 Contribution to environmental awareness / protection

Eco club organises program for students regarding environment awareness. Also a good garden with many trees is maintained.

7.5. Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- SWOT ANALYSIS
- We have exclusive 8 centres for the upliftment and quality enhancement of the college in the areas of research, human excellence, faculty development, international relationship, entrepreneur development, counselling and guidance, placement, rural development and IAS academy

8. Plans of institution for next year

- To obtain the status "College with Potential for Excellence" from UGC

Name : Dr. V. Anuratha

Name : Dr. V.Venkateswaran

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

_____***_____

JUNE 2013

Date	Day	D.O		Days
1	Saturday			
2	Sunday		Holiday	
3	Monday			
4	Tuesday			
5	Wednesday			
6	Thursday			
7	Friday			
8	Saturday			
9	Sunday		Holiday	
10	Monday			
11	Tuesday			
12	Wednesday	I	College reopens	1
13	Thursday	II		2
14	Friday	III		3
15	Saturday		Holiday	
16	Sunday		Holiday	
17	Monday	IV		4
18	Tuesday	V		5
19	Wednesday	VI		6
20	Thursday	I	College reopens for MBA II year	7
21	Friday	II	Commencement of Classes for all I years UG Programme	8
22	Saturday		Holiday	
23	Sunday		Holiday	
24	Monday	III		9
25	Tuesday	IV	Last date for payment of fees without fine	10
26	Wednesday	V		11
27	Thursday	VI		12
28	Friday	I		13
29	Saturday		FDP by Depts. / PTP for B.Com (ABA)	
30	Sunday		Holiday	

JULY 2013

Date	Day	D.O		Days
1	Monday	II		14
2	Tuesday	III		15
3	Wednesday	IV	Unit I to be completed	16
4	Thursday	V		17
5	Friday	VI		18
6	Saturday		Holiday	
7	Sunday		Holiday	
8	Monday	I		19
9	Tuesday	II	Last date for payment of fees with fine	20
10	Wednesday	III		21
11	Thursday	IV		22
12	Friday	V		23
13	Saturday		Holiday	
14	Sunday		Holiday	
15	Monday	VI		24
16	Tuesday	I		25
17	Wednesday	II		26
18	Thursday	III		27
19	Friday	IV		28
20	Saturday		FDP by Depts. / PTP for B.Com (ABA)	
21	Sunday		Holiday	
22	Monday	V		29
23	Tuesday	VI		30
24	Wednesday	I		31
25	Thursday	II		32
26	Friday	III		33
27	Saturday		Holiday	
28	Sunday		Holiday	
29	Monday	IV	Unit II to be completed	34
30	Tuesday	V	I Cycle Test begins (except of I MBA & MCA)	35
31	Wednesday	VI		36

AUGUST 2013

Date	Day	D.O		Days
1	Thursday	I		37
2	Friday	II		38
3	Saturday	III		39
4	Sunday		Holiday	
5	Monday	IV		40
6	Tuesday	V		41
7	Wednesday	VI		42
8	Thursday	I		43
9	Friday		Ramzan – Holiday	
10	Saturday		Holiday	
11	Sunday		Holiday	
12	Monday	II		44
13	Tuesday	III		45
14	Wednesday	IV		46
15	Thursday		Independence Day – Holiday	
16	Friday	V		47
17	Saturday		FDP by Depts. / PTP for B.Com (ABA)	
18	Sunday		Holiday	
19	Monday	VI		48
20	Tuesday	I		49
21	Wednesday	II		50
22	Thursday	III	Unit III to be completed	51
23	Friday	IV		52
24	Saturday		Holiday	
25	Sunday		Holiday	
26	Monday	V		53
27	Tuesday	VI		54
28	Wednesday		Krishna Jayanthi – Holiday	
29	Thursday	I		55
30	Friday	II		56
31	Saturday		Holiday	

SEPTEMBER 2013

Date	Day	D.O		Days
1	Sunday		Holiday	
2	Monday	III		57
3	Tuesday	IV		58
4	Wednesday	V		59
5	Thursday	VI		60
6	Friday	I		61
7	Saturday		Holiday	
8	Sunday		Holiday	
9	Monday		Vinayaka Chaturthi - Holiday	
10	Tuesday	II		62
11	Wednesday	III		63
12	Thursday	IV		64
13	Friday	V		65
14	Saturday		Holiday	
15	Sunday		Holiday	
16	Monday		Onam - Holiday	
17	Tuesday	VI		66
18	Wednesday	I		67
19	Thursday	II		68
20	Friday	III	Unit IV to be completed	69
21	Saturday		FDP by Depts. / PTP for B.Com (ABA)	
22	Sunday		Holiday	
23	Monday	IV	II Cycle test begins & I Cycle test Add on	70
24	Tuesday	V		71
25	Wednesday	VI		72
26	Thursday	I		73
27	Friday	II		74
28	Saturday	III		75
29	Sunday		Holiday	
30	Monday	IV	Semester Practical examination begins	76

OCTOBER 2013

Date	Day	D.O		Days
1	Tuesday	V		77
2	Wednesday		Gandhi Jayanthi - Holiday	
3	Thursday	VI		78
4	Friday	I		79
5	Saturday		Holiday	
6	Sunday		Holiday	
7	Monday	II		80
8	Tuesday	III		81
9	Wednesday	IV		82
10	Thursday	V		83
11	Friday	VI		84
12	Saturday	I	Unit V to be completed	85
13	Sunday		Ayutha Pooja - Holiday	
14	Monday		Vijaya Dasami - Holiday	
15	Tuesday		Holiday	
16	Wednesday		Bakrid - Holiday	
17	Thursday	II		86
18	Friday	III	Model Examination begins	87
19	Saturday	IV		88
20	Sunday		Holiday	
21	Monday	V		89
22	Tuesday	VI		90
23	Wednesday	I		91
24	Thursday	II		92
25	Friday	III		93
26	Saturday	IV		94
27	Sunday		Holiday	
28	Monday	V		95
29	Tuesday		Odd Semester Examinations begins	
30	Wednesday			
31	Thursday			

NOVEMBER 2013

Date	Day	D.O		Days
1	Friday			
2	Saturday		Deepavali - Holiday	
3	Sunday		Holiday	
4	Monday			
5	Tuesday			
6	Wednesday			
7	Thursday			
8	Friday			
9	Saturday			
10	Sunday		Holiday	
11	Monday			
12	Tuesday			
13	Wednesday			
14	Thursday		Muharram - Holiday	
15	Friday			
16	Saturday			
17	Sunday		Holiday	
18	Monday			
19	Tuesday			
20	Wednesday			
21	Thursday			
22	Friday			
23	Saturday			
24	Sunday		Holiday	
25	Monday			
26	Tuesday			
27	Wednesday			
28	Thursday			
29	Friday	I	College Reopens	1
30	Saturday	II		2

DECEMBER 2013

Date	Day	D.O		Days
1	Sunday		Holiday	
2	Monday	III		3
3	Tuesday	IV		4
4	Wednesday	V		5
5	Thursday	VI		6
6	Friday	I		7
7	Saturday		Holiday	
8	Sunday		Holiday	
9	Monday	II		8
10	Tuesday	III		9
11	Wednesday	IV	Last date for payment of fees without fine	10
12	Thursday	V		11
13	Friday	VI		12
14	Saturday		Holiday	
15	Sunday		Holiday	
16	Monday	I		13
17	Tuesday	II		14
18	Wednesday	III		15
19	Thursday	IV	Unit I to be completed	16
20	Friday	V		17
21	Saturday		FDP by Depts. / PTP for B.Com (ABA)	
22	Sunday		Holiday	
23	Monday	VI		18
24	Tuesday	I		19
25	Wednesday		Christmas - Holiday	
26	Thursday	II	Last date for payment of fees with fine	20
27	Friday	III		21
28	Saturday		Holiday	
29	Sunday		Holiday	
30	Monday	IV		22
31	Tuesday	V		23

JANUARY 2014

Date	Day	D.O		Days
1	Wednesday		New Year - Holiday	
2	Thursday	VI		24
3	Friday	I		25
4	Saturday		Holiday	
5	Sunday		Holiday	
6	Monday	II		26
7	Tuesday	III		27
8	Wednesday	IV		28
9	Thursday	V		29
10	Friday	VI		30
11	Saturday		Holiday	
12	Sunday		Holiday	
13	Monday		Bogi Pongal - Holiday	
14	Tuesday		Thai Pongal - Holiday	
15	Wednesday		Thiruvalluvar Dhinaam - Holiday	
16	Thursday		Kannum Pongal - Holiday	
17	Friday	I		31
18	Saturday	II		32
19	Sunday		Holiday	
20	Monday	III		33
21	Tuesday	IV	Unit II to be completed	34
22	Wednesday	V	I Cycle Test begins & II Cycle test Add on	35
23	Thursday	VI		36
24	Friday	I		37
25	Saturday		FDP by Depts. / PTP for B.Com (ABA)	
26	Sunday		Republic Day - Holiday	
27	Monday	II		38
28	Tuesday	III		39
29	Wednesday	IV		40
30	Thursday	V		41
31	Friday	VI		42

FEBRUARY 2014

Date	Day	D.O		Days
1	Saturday		Holiday	
2	Sunday		Holiday	
3	Monday	I		43
4	Tuesday	II		44
5	Wednesday	III		45
6	Thursday	IV		46
7	Friday	V		47
8	Saturday		Holiday	
9	Sunday		Holiday	
10	Monday	VI		48
11	Tuesday	I		49
12	Wednesday	II		50
13	Thursday	III	Unit III to be completed	51
14	Friday	IV		52
15	Saturday		FDP by Depts. / PTP for B.Com (ABA)	
16	Sunday		Holiday	
17	Monday	V		53
18	Tuesday	VI		54
19	Wednesday	I		55
20	Thursday	II		56
21	Friday	III		57
22	Saturday		Holiday	
23	Sunday		Holiday	
24	Monday	IV		58
25	Tuesday	V		59
26	Wednesday	VI		60
27	Thursday	I		61
28	Friday	II		62

MARCH 2014				
Date	Day	D.O		Days
1	Saturday		Holiday	
2	Sunday		Holiday	
3	Monday	III		63
4	Tuesday	IV		64
5	Wednesday	V		65
6	Thursday	VI		66
7	Friday	I		67
8	Saturday		Holiday	
9	Sunday		Holiday	
10	Monday	II		68
11	Tuesday	III	Unit IV to be completed	69
12	Wednesday	IV	II Cycle Test begins	70
13	Thursday	V		71
14	Friday	VI		72
15	Saturday	I		73
16	Sunday		Holiday	
17	Monday	II		74
18	Tuesday	III		75
19	Wednesday	IV	Semester Practical examination begins	76
20	Thursday	V		77
21	Friday	VI		78
22	Saturday		FDP by Depts. / PTP for B.Com (ABA)	
23	Sunday		Holiday	
24	Monday	I		79
25	Tuesday	II		80
26	Wednesday	III		81
27	Thursday	IV		82
28	Friday	V		83
29	Saturday		Holiday	
30	Sunday		Holiday	
31	Monday		Telugu New Year - Holiday	

APRIL 2014

Date	Day	D.O		Days
1	Tuesday	VI		84
2	Wednesday	I	Unit V to be completed	85
3	Thursday	II	Model Exam. begins including Add on	86
4	Friday	III		87
5	Saturday	IV		88
6	Sunday		Holiday	
7	Monday	V		89
8	Tuesday	VI		90
9	Wednesday	I		91
10	Thursday	II		92
11	Friday	III		93
12	Saturday	IV		94
13	Sunday		Mahavir Jayanthi - Holiday	
14	Monday		Chitraikani - Holiday	
15	Tuesday	V		95
16	Wednesday		Semester Examinations begins	
17	Thursday			
18	Friday		Good Friday - Holiday	
19	Saturday			
20	Sunday		Holiday	
21	Monday			
22	Tuesday			
23	Wednesday			
24	Thursday			
25	Friday			
26	Saturday			
27	Sunday		Holiday	
28	Monday			
29	Tuesday			
30	Wednesday			

FDP : Faculty Development Programme

PTP : Professional Training Programme

Annexure – 2
Feedback analysis

Alumni

- 3rd Sunday of December every year, an alumni meet is conducted and their valuable feedback is obtained for implementation.
- Alumni feedback is obtained to frame updated and relevant syllabus.
- Alumni actively participate in the Board of studies and also in IQAC Advisory Committee Meeting

Parents

- Parents meeting are conducted in the college and at department level every semester and their feed backs are collected in the areas of transport, infrastructure, curriculum and etc.
- Parents expect a holistic development of their kids during their study.

Employers

- The details of the performances of alumni in their jobs have been collected from the employers to assess their skills and commitment to their concerns.

Annexure 3
Best Practices

(i) Adoption of 62 villages

- 62 villages have been adopted by the college to form Cataract Free Zone
- STC made a joint venture with Vaasan Eye care Hospitals and conducted eye screening camp and announced the 62 villages as cataract free Zone.
- All departments conduct outreach programmes in the areas of Education, health, environment, Community development etc.,

(ii) Electives

- Electives are offered in all disciplines
- Specialization courses are offered in MBA, MCA and MSW disciplines
- Domain electives are offered in MCA Discipline in the area finance, banking, Insurance

(iii) Ethics and Culture

- The term “Ethics and culture” may sound mysterious or esoteric, it is a reality that all working people experience whether they realize it or not.
- Ethics and Culture course is conducted for all first year UG students.
- Yoga course is also introduced for all first year students of UG and PG disciplines to make their mind and body to be fitted.

(iv) Career guidance

- Career guidance is conducted to higher secondary students of various schools to choose their courses in UG level.
- A career guidance programme is conducted for final year UG students in the banner “Right PG, Bright carrier” to choose their PG.