

Internal Quality Assurance Cell (IQAC)

Annual Quality Assurance Report

for the Period July 2016 to June 2017

of

Sree Saraswathi Thyagaraja College (Autonomous)

Pollachi-642107, Tamilnadu, India



Accredited by NAAC with Grade A in 2004

Re- Accredited by NAAC at Grade A with CGPA 3.17 out of 4

Submitted to



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India The Annual Quality

Assurance Report (AQAR) of the IQAC

Part – A

I. Details of the Institution

1.1 Name of the Institution

Sree Saraswathi Thyagaraja College

1.2 Address Line 1

Palani Road, Thippampatti

Address Line 2

Pollachi

City/Town

Coimbatore District

State

Tamilnadu

Pin Code

642107

Institution e-mail address

stc@stc.ac.in

Contact Nos.

**+91 73737 66550, 99432 66008,
9095166009**

Name of the Head of the Institution:

Dr. V. Venkateswaran

Tel. No. with STD Code:

-

Mobile:

9344864211, 7373766550

Name of the IQAC Co-ordinator:

Dr. V. Anuratha

Mobile:

9842973990

IQAC e-mail address:

stciqac@stc.ac.in

1.3 NAAC Track ID (For ex. MHCOCN 18879)

14966

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC/63/RAR/19 dated 23 – 03- 2013

1.5 Website address:

stc.ac.in

Web-link of the AQAR:

www.stc.ac.in

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B++	80.40	2007	30/03/2012
2	2 nd Cycle	A	3.17	2013	22/03/2018
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :DD/MM/YYYY

19/12/2016

1.8 AQAR for the year (for example 2010-11)

2016-2017

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 20/06/2013 (DD/MM/YYYY)
- ii. AQAR 01/08/2014 (DD/MM/YYYY)
- iii. AQAR 16/09/2015 (DD/MM/YYYY)
- iv. AQAR 20/09/2016 (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

-

1.12 Name of the Affiliating University (for the Colleges)

**Bharathiar University,
Coimbatore**

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University **University**

University with Potential for Excellence - UGC-CPE -

DST Star Scheme	-	UGC-CE	-
UGC-Special Assistance Programme	-	DST-FIST	-
UGC-Innovative PG programmes	-	Any other (<i>Specify</i>)	

UGC-COP Programmes

Insurance, Foreign trade Policy, E-Commerce, Dot net, Multimedia, Information & Computer Technology, Client server technology, Web designing and office Automation

2. IQAC Composition and Activities

2.1 No. of Teachers		8	
2.2 No. of Administrative/Technical staff		4	
2.3 No. of students		1	
2.4 No. of Management representatives		1	
2.5 No. of Alumni		1	
2.6 No. of any other stakeholder and community representatives		3	
2.7 No. of Employers/ Industrialists		2	
2.8 No. of other External Experts		2	
2.9 Total No. of members		22	
2.10 No. of IQAC meetings held		: 18	
2.11 No. of meetings with various stakeholders:	No.	2	Faculty 12
Non-Teaching Staff		2	Others 2
Students			

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

Reforms in Teaching, Learning and Evaluation in Higher Education

2.14 Significant Activities and contributions made by IQAC

- IQAC Co-ordinator attends all department meetings and give suggestions
- IQAC Advisory meeting is conducted once in a year
- IQAC Organized National Level Seminar on “Reforms in Teaching, Learning and Evaluation in Higher Education during 2016-17.
- IQAC suggested and conducted an orientation programme for the Non-teaching staff

2.15 (a) Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
National Level Seminar Planned	A two day national level seminar on “Reforms in Teaching Learning, and Evaluation” on February, 2017
Curriculum Audit Report proposed during the BOS	Curriculum Audit has been conducted in the month of April 2017.
Planned to be incorporate Objectives and Outcomes in Programmes and Courses in the curriculum design	In the academic year 2017 – 18, Programmes and Course objectives and outcomes are framed in the curriculum design
Planned Orientation to faculty on Outcome Based Education	A two days common FDP programme on “Outcome Based Education (OBE)” has been conducted.

* Attach the Academic Calendar of the year as Annexure - I.

2.15 (b) Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

The management members participate in the IQAC annual meeting regularly. The annual IQAC meeting for the academic year 2016 – 17 was held on 31/01/2017. The minutes of the meeting is enclosed as **Annexure II**.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	10	01		
PG	09			
UG	13			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				08
Others				
Total	32	01		08
Interdisciplinary	01			
Innovative				

- 1.2 (i) Flexibility of the Curriculum: CBCS/ Core/ Elective option / ~~Open options~~
 (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	22
Trimester	-
Annual	-

- 1.3 Feedback from stakeholders* Alumni Parents Employers Students
 (On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

* Please provide an analysis of the feedback in the Annexure – Enclosed as Annexure - III

- 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, there is a revision in syllabi for all programmes incorporating objectives and outcomes in programmes and courses.

- 1.5 Any new Department/Centre introduced during the year. If yes, give details.

Planning to introduce Centre for Consultancy during the academic year 2017-18

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
145	120	18		

2.2 No. of permanent faculty with Ph.D.

42

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
16	-	-	-	-	-	-	-	16	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

-

-

-

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	4	20	7
Presented papers	48	43	4
Resource Persons	1	1	1

2.6 Innovative processes adopted by the institution in Teaching and Learning:

The Institution is adopting innovative processes in the academic process to make learning more effective. The following are the practices

- Use of LCD
- Video conferencing sessions
- NPTEL Video Tutorials
- Hands – on training workshop
- Seminar presentation based on magazine review (Or) research articles
- Topic based You Tube lectures of eminent academicians
- E-notes and online submission of assignments through MOODLE
- Providing Multi – Media contents
- Web based assignments
- Role Plays
- Google Classrooms

2.7 Total No. of actual teaching days during this academic year 180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Photo copy and Online Multiple choice question using MOODLE software

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 153

2.10 Average percentage of attendance of students 90

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Sc (Mathematics)	62	29	25	5	1	97%
B.Sc (Computer Science)	87	5	53	25	1	97%
B.C.A	60	5	29	23	-	95%
B.Sc (Computer Technology)	41	4	15	17	3	95%
B.Sc (Information Technology)	42	1	16	15	2	81%
B.Com	97	4	24	40	20	91%
B.Com (Computer Applications)	97	6	54	32	-	95%
B.Com (Professional Accounting)	33	3	11	17	2	100%
B.Com (Business Process Services)	14	-	3	8	1	86%
B.B.A	50	1	24	21	-	92%
B.A (English Literature)	34	-	20	12	1	97%
B.Sc (Psychology)	11	2	5	3	-	91%
M.Com	38	4	26	8	-	100%
M.Com (IB)	24	5	15	3	-	96%
M.S.W	20	3	16	1	-	100%
M.B.A	40	6	34	-	-	100%
M.Sc (Mathematics)	30	21	8	-	-	97%
M.Sc (Computer Science)	41	23	18	-	-	100%
M.C.A	19	13	6	-	-	100%
M.A (English Literature)	7	-	7	-	-	100%
M.Sc (Software Systems)	17	15	1	-	-	94%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- IQAC is actively involved in the teaching learning process of the college.
- IQAC coordinator attends every department meeting and offer suggestions
- Faculty Evaluation is conducted towards the quality of Teaching & Learning process
- Teaching Plan and Notes of Lesson for teaching are assessed by IQAC
- Academic and Administrative Audit is conducted

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	1
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	2
Staff training conducted by other institutions	12
Summer / Winter schools, Workshops, etc.	9
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	16	-	2	-
Technical Staff	13	-	3	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The IQAC has taken the following initiatives in the academic year 2016 – 17 for the research climate in the institution

1. The PG department of social work was recognised by Bharathiar University, Coimbatore to conduct doctoral program in Social Work.
2. The PG department of Social Work has conducted one day workshop on “Research Methodology” on 6th January 2017.
3. An increase intake for PhD programme in computer science was granted by Bharathiar University, Coimbatore

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	53	1	-
Non-Peer Review Journals	1	3	-
e-Journals	26	-	4
Conference proceedings	30	13	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

-

3.7 No. of books published i) With ISBN No.

1

Chapters in Edited Books

-

ii) Without ISBN No.

-

3.8 No. of University Departments receiving funds from

UGC-SAP

CAS

DST-FIST

DPE

DBT Scheme/funds

3.9 For colleges

Autonomy

CPE

DBT Star Scheme

INSPIRE

CE

Any Other (specify)

3.10 Revenue generated through consultancy

-

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	1	4	1	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

14

3.13 No. of collaborations

International

National

Any other

3.14 No. of linkages created during this year

2

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
2	-	-	-	2	-	

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
 National level International level

3.22 No. of students participated in NCC events:

University level State level
 National level International level

3.23 No. of Awards won in NSS:

University level State level
 National level International level

3.24 No. of Awards won in NCC:

University level State level
 National level International level

3.25 No. of Extension activities organized

University forum College forum
 NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Date	Beneficiaries	Topic	No. of Beneficiaries	Place
02.09.2016	School students	Suicide prevention	500	Govt. High School, Negamam.
16.09.2016	Tribal community people	Awareness on Malnutrition	40	MCR Puthur, Kilavan puthur
20.09.2016	General public	Tobacco and alcohol abuse	120	Kaveriammapatti.
22.09.2016	General public	Awareness on Health and Hygiene	45	Kumaran Nagar, Pollachi.
22.09.2016	General public	Terracotta Jewellery Making	45	Kumaran Nagar, Pollachi
01.10.2016	General Children	Education Development	40	Sundakampalayam
02.10.2016	General public	Awareness on Health and Hygiene	45	Sathyanagar, Pollachi.
04.10.2016	School students	Importance of Yoga	50	Ragalipavi
05.10.2016	Women	Women Empowerment	45	Divansapudhur.
05.10.2016	Children and Women	Child Malnutrition	40	Ganapathypalayam
05.10.2016	Women	Ornament Designing	40	Najangondanpudhur.

05.10.2016	General public	Door to Door Awareness Campaign and Stickers on Health and Sanitation.	40	Najangondanpudhur.
06.10.2016	General public	Bank Loan Scheme Service.	35	Ayyampalayam.
06.10.2016	Rural public	Bank Loan Scheme	47	Valakonda puram
06.10.2016	Sports men	Sports Menship	40	STC
07.10.2016	Rural public	Govt. Welfare Schemes	30	Aliyar
07.10.2016	Farmers and general public	Organic Farming	40	Palaniyur
07.10.2016	women	Child care and Nutrition	40	Palaniyur
07.10.2016	Rural public	Pudhu Vazhvu Project	45	Somandurai chithur
07.10.2016	Employee	Awareness About Health and Safety.	150	Harshini Textiles, sundarapuri.
07.10.2016	Rural public	Child Marriage	70	Malayandi pattinam

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1,74,424		-	1,74,424
Class rooms	63		-	63
Laboratories	08		-	08
Seminar Halls	04		-	04
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	05		-	05
Value of the equipment purchased during the year (Rs. in Lakhs)	80,97,000		-	80, 97, 000
Others	-		-	-

4.2 Computerization of administration and library

- Adequate computer systems with internet facility, 3KV UPS, Bar Code Printer, Laser Printer, Scanner, Subscription for e-resources, access to INFLIBNET, DELNET and SAGE.
- The library is administrated with a software “Library Management System”.
- Access facility provided through ‘Easy file’ software
- Electronic gate entry and Reprographic facility

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	30266	9425208	890	235850	31156	9661058
Reference Books	8021	2567914	451	119515	8472	2687429
e-Books	84163	-	-	-	84163	-
Journals	167	293851	6	17000	173	310851
e-Journals	6664	-	-	-	6664	-
Digital Database	-	-	-	-	-	-
CD & Video	2674	-	21	-	2695	-
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	639	8	8Mbps	-	-	09	88	21
Added	-	-	-	-	-	-	-	-
Total	639	8	8Mbps	-	-	09	88	21

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- To prepare computer aided teaching learning materials every department is provided with desktops, laptops, printer and internet connectivity
- 'Google Classroom' and MOODLE software used for e-Assignments and online examination

4.6 Amount spent on maintenance in lakhs :

i) ICT	1.64
ii) Campus Infrastructure and facilities	23.73
iii) Equipments	0.86
iv) Others	14.88
Total :	41.11

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- The IQAC has the practice of conducting orientation and motivational classes through various centres, clubs, NSS, and yoga to the freshers at the commencement of the programmes, followed by a bridge course for a week to enable them to cope up with the programme.
- IQAC took initiative to apply for group insurance scheme, guidelines to get Government scholarship(SC/ST), management scholarships for the students.
- IQAC monitors the activities with regard to ‘Tutor Ward System’ and “Remedial System” in the college. It provided guidelines to track the record of student academic and personal progression.

5.2 Efforts made by the institution for tracking the progression

- The performance and progression of students in academic and co-curricular activities are properly recorded by the respective tutor through Tutor-Ward system in all the departments
- The progress of students in academics and career are tracked through Management Review Meeting conducted once in a semester.
- The parents meeting is organized every year to provide a platform for parents to interact with teachers.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2230	526	96	48

(b) No. of students outside the state

19

(c) No. of international students

-

Men	No	%	Women	No	%
	1464	50.04		1436	49.51

Last Year (2015 – 16)						This Year (2016 – 17)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
68	103	7	2649	6	2831	157	237	13	2493	9	2900

Demand ratio 1:1.12

Dropout % : 3.1%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- IAS – Academy: An exclusive centre for the aspirants of IAS and Civil Service examination has been established. Through this centre the college is providing coaching programme to UG and PG students so as to equip them to qualify the civil service entrance examinations.
- Provided a good collection of previous years question papers of various competitive examinations including IIT, JAM, GATE, TNPSC, TRB, UPSC and UGC, Central Universities of previous years.
- Books on competitive exams (CAT, MAT, Aptitude, NET, UGC, Banking), on Higher education and Career Opportunities are provided

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

- An exclusive centre for Counselling and Guidance is established, through which peer counsellors are formed to council the students.
- A Grievance Redressal Cell works effectively in solving the problems of the students
- A exclusive programme for career guidance has been organized every year to all UG students in the banner of “Right PG Bright Career” by Training and Placement Cell
- A separate women’s empowerment and compliance committee has been formed for compliance of women’s grievances.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
15	628	314	96

5.8 Details of gender sensitization programmes

- “Legal Awareness program” was held on 27.1.2017, the resource person being Ms. S. Reena, Advocate , Coimbatore
- A special awareness Program on “Gender Sensitization” held on 13th Feb 2017, by Dr. K. Mangayarkarasi, Assistant professor of Women studies, Bharathiar University was the resource person.
- Awareness program on “Investors Alert against Fraud” held on 13th Feb 2017, by Mrs Latha, Inspector, Coimbatore Training Cell, Tamilnadu Police Department addressed the gathering
- International Women’s Day was celebrated on 08.03.2017. Ms. Anandi Elango, Agripreneur and Entrepreneur, Pollachi was a chief guest and delivered a special lecture on “Gender Sensitization”.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount(Rs)
Financial support from institution	1036	1,35,56,400
Financial support from government	156	14,08,990
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: NIL

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Mission

Achieve National and International recognition in the field of education and training in the areas of core competency, by ensuring highest quality in infrastructure Technology and Faculty, and their continuous Up-gradation. For producing students with Knowledge, Wisdom and Compassion.

Vision

To become a premier institution and emerge as a University of Excellence by 2020

6.2 Does the Institution has a Management Information System

Yes, the institution is equipped an excellent MIS with Smart Campus, Google Apps, College Website, 'Easy File', (STC – Smart Techno campus under development) for effective administration.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

For the updation and analysis of syllabus, each department conducts Board of studies annually and its minutes are approved by Standing Committee and Academic Council

6.3.2 Teaching and Learning

- Apart from orientation program and training program, faculty development programs are organised periodically for knowledge enrichment and enhance teaching skills of the faculty members .
- ICT tools are for effective learning
- To improve the performance of students ABCD Analysis, remedial coaching, tutor ward system and etc. are practiced
- To share the ideas and knowledge among staff members Faculty Knowledge forum is created and monthly once a faculty shares his/her experiences on a topic of common interest

6.3.3 Examination and Evaluation

- For internal marks, the system of continuous assessment is followed.
- Examination system is under Semester pattern
- The results of students are analysed and remedial measures are taken wherever necessary.

6.3.4 Research and Development

- Two project has been submitted to NABARD during the month of July 2017 worth of Rs. 34,59,750/-
- One project has been submitted to EDI – TN during the month of July 2017 worth of Rs. 4,62,000/-

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Library automation:
 - ✓ The Library automation with indigenous software developed by the College
 - ✓ Barcode technology to speed up the transactions
 - ✓ CCTV installed for effective surveillance.
 - Total number of computers for public access: 120
 - Total numbers of printers for public access : 22
 - Internet band width speed
 - ✓ Available internet bandwidth is 8mbps
- Institutional Repository
 - ✓ Ph.D. Theses and M.Phil. Dissertations
 - ✓ Back Volumes and Journals
 - ✓ Students Project Reports
 - ✓ Copies of the Syllabi
 - ✓ Previous year Question Papers
 - ✓ Magazines
 - ✓ e-books
- Content management system for E-learning
 - ✓ CDs, DVDs, NPTEL and You Tube Videos
- Participation in Resource sharing networks/consortia (like INFLIBNET)
 - ✓ INFLIBNET
 - ✓ DELNET
 - ✓ SAGE

6.3.6 Human Resource Management

A centre for Human Excellence is working effectively in the college which takes care of Value Education Programmes and organizes religious festivals like Christmas, Ramzan, Onam, Pongal and etc.

6.3.7 Faculty and Staff recruitment

Advertisement given in leading newspapers. Eligible candidates are interviewed by a panel of experts which includes an external expert. Selection is made based on written test, mock class teaching and interview

6.3.8 Industry Interaction / Collaboration

- B.Com (Business Process Services) programme is offered as a joint venture with Tata Consultancy service
- Our Institution holds the membership in Computer Society of India(CSI), NIOM, CMA and etc.,
- MBA department provides a PG diploma course (PMIR) in association with Coimbatore Productivity Council.
- An MOU is signed with
 - Talent Sprint, Hyderabad
 - UTL Technologies ,Bangalore
 - ESSC of Indiafor training the students and staff in various aspects.

6.3.9 Admission of Students

The transparency in admission process is ensured strictly following the guidelines laid down by UGC, State Government of Tamilnadu and Bharathiar University. For MBA/MCA admission process norms as given by AICTE are strictly followed. During the admission process, there is an admission committee comprising of senior faculty members for admission counselling. The admission process is reviewed every year by the admission committee and by the head of the institution subsequently. This has ensured fair and transparent admission process

6.4 Welfare schemes for

Teaching	Group Insurance, special increment on finishing Ph.D, publishing in reviewed journals and incentive for the completion of NET/SLET, maternity leave for women.
Non teaching	Group Insurance
Students	Group Insurance

6.5 Total corpus fund generated (Rs. in Lakhs)

21.22

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	ISO, Autonomy, NAAC	Yes	Dean & Directors
Administrative	Yes	ISO, Autonomy, NAAC	Yes	Dean & Directors

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Supplementary exams are conducted for the outgoing students for a maximum of 3 papers. Revaluation, Re-totalling and issuing Xerox copies of answer scripts are facilitated

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

University Representative is appointed by Bharathiar University for each Board of studies of all departments, Academic Council and for the Result Passing Board of the college

6.11 Activities and support from the Alumni Association

- Valuable feedback is got from the Alumni working at different sectors.
- In the BOS of each department, Alumni students are members who help to update and frame the syllabus according to the need.
- Alumni students placed in reputed companies share their experience of personal interview among their juniors
- They make arrangements for industry visits, training and also for placements.
- An Annual Alumni Meet is organized on every 3rd Sunday of December

6.12 Activities and support from the Parent – Teacher Association

- Parents meetings are organised for the welfare of the stake holders.
- A Freshers Day is organised every year for the first year students along with their parents.
- A programme on “**Right PG, Bright Career**” is organized for the final year students in the end of the even semester.

6.13 Development programmes for support staff

- Faculty development programmes are organized in 3 modules
 - In the beginning of the academic year, common FDP
 - Workshops on the Third Saturdays of every month
 - In the month of November Refresher course at the Department Level
- To share the knowledge of other disciplines, a forum named Faculty Knowledge Forum is created for the staff members
- Also, the staff members participate in various FDPs, Refresher courses, technical training programmes outside the college.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Wind and solar energy used for power generation.
- Eco club is functioning in the college premises

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- The college is providing Sibling scholarship to the students.
- The college Celebrates Pongal Festival at 23 villages in and around Pollachi, Udumalpet with traditional arts and games., which helps to connect the campus with community.
- Celebrating functions like ‘Suicide prevention day’, ‘Peace day’, ‘World event day’, ‘National Nutrition day’,
- Talent identification
- Showing traditional arts like “THOLPAAVAI KOOTHU”
- Faculty - Knowledge forum for knowledge enhancement
- Student – Knowledge forum taken by advanced learners in each class.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

S.No	Decision	Action taken
1	The Proposals can be submitted to Government Agencies to start Women' Study Centre and Centre for Gandhian Studies.	<ul style="list-style-type: none"> The process of sending proposals to start Women's study centre at our institution by Women's Empowerment and Complaint Committee is in progress. As per UGC guidelines, Bharathiar University has given the consent to conduct a programme on "Gender Sensitization" at our college premises.
2	The Academic Board should give directions towards adding extra credit courses in the areas of India's Independence and its constitution, which can be also included as a part of Ethics and Culture	As per the academic board direction, the Department of Tamil, has incorporated in the concepts of Indian independence history and its relative concepts like the East India companies rule, Indians revolution towards freedom, <i>Jallian Wala Bagh</i> event, Sepoy Mutiny, Non Co-operative movement and etc., in the course "Value Education and Human Rights"
3	The Journal " Kalai Saral " from the Department of Tamil can be released with ISSN and circulated to all the school and college libraries in Tamil Nadu	The Journal "Kalai Saral" is circulated to the nearby colleges and schools of our institution. The process of obtaining the ISSN is in progress.
4	A course on "Digital Marketing" has to be introduced in the Commerce and Management Discipline	The departments of M.Com and M.Com(IB) has included digital marketing concepts in their "International Marketing Management" course under the section online advertisement and marketing.
5	A course on "Big Data Analytics" has to be introduced in MBA, MCA and Mathematics disciplines	The departments of MCA, M.Sc(C.S) and Mathematics have introduced Big Data Analytics in their curriculum.
6	The students can be motivated to prepare documentary films to create social awareness in the areas like Water Saving, Character Building , etc.,	<ul style="list-style-type: none"> The students of MSW department produced a document film on "Avoiding Food Wastage", "Water Saving", Environmental Awareness etc.,. The department has also conducted a Flash Mob on "World Peace Day", "Alumni meet" and etc., to highlight the importance of peace and communal harmony. The talented students are identified and trained in the area of Street Theatre with the help of external experts in that field. The Department of Tamil has trained the students to prepare documentary and short films with the help of our alumnus Mr. Sathish of BBM, 2000-2003 batch working in film industry.

7	A Quality Week can be organized in the STC to fascinate the quality in our institution.	The Quality Week at STC was observed from 11 th July 2016 to 15 th July 2016. The HODs and members of staff are instructed to maintain quality in line with NAAC quality parameters like curricular aspects, Teaching-Learning and Evaluation, Research, Student support and progression, and etc., The maintenance of records like ISO, NAAC, Autonomous, etc., was audited by the ISO internal auditors.
8	Deans and Directors can give a Quality Audit Report once in a month to ensure quality in the Institution.	The Deans and Directors are taking part in the Academic Board meeting along with Principal which is organized once in a month. They discuss about the quality aspects and other areas which are related to quality sustenance. They also submit a monthly report and activities to the Principal.
9	The Center for Training and Placement can track with the startup companies for placing our students	<ul style="list-style-type: none"> The Centre for Training & Placement and Corporate Relations have mailed to 304 number of companies including twenty five startup organizations for placing our students. The placement drives (both on and off campus) already started. So far 145 students are placed in reputed companies.
10	Competitions can be conducted among the students in the theme of “Quality Sustenance”	The Department of Tamil has conducted the Essay Writing competitions in Tamil and English for the Annual Day event in the topic “Quality at STC”.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- | |
|--|
| <ol style="list-style-type: none"> 1. Knowledge Forum 2. Exclusive Distinguished Centres for Stake Holders |
|--|

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- | |
|--|
| <ul style="list-style-type: none"> • Energy Conservation • Use of renewable energy (Solar Power and Windmill) • Water Harvesting • Carbon Neutrality by implementation of Swachh Bharat Scheme(Clean India) • Plantation through NSS and Eco Club • E-waste Management |
|--|

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength

- Sree Saraswathi Thyagaraja College has succeeded in establishing its brand identity based on the quality of its educational programs, enduring effort and maintaining ISO records, community services and extension activities.
- STC has ten distinguished centres for extending the services to its stake holders.
- The extensive, well – maintained campus with its good landscaping, gardens, lawns, sports and play fields and spacious grounds provide a healthy environment for enhancing the academic ambience
- 2nd Rank in sports among Bharathiar University Affiliated Institutions

Weakness

- There is scope for improving the administrative machinery for human resource management.
- There is wide variation in the number of publications in indexed journals across departments and across faculties.
- All the departments/faculties are yet to make a mark in terms of funded research projects and publications
- User-friendly facilities for differently – abled students and faculty in some of the critical areas such as library and journal section

Opportunities

- Diversification of sources of revenue through better exploitation of consultancy and e-learning facilities
- Strategic alliances and partnership with other educational institutions for student and faculty exchange programmes
- There is an opportunity to start new basic science programmes during forthcoming year.
- Increasing technology in classrooms such as smart classroom, ICT enabled classroom is an opportunity to strengthen IT oriented teaching and learning process.

Threat

- Technology changes that affect future growth and productivity
- Free online courses (or) IT education within the context of increasing trends of web learning
- Absence of an effective National Institutional Ranking Framework (NIRF) for accreditation of certification

8. Plans of institution for next year

- Apply for third cycle of NAAC Re – Accreditation
- Construction of new buildings
- Implementation of Outcome Based Education
- Launch of basic science courses
- Launching open source operation system in IT
- Moving towards ISO 9001:2015
- More MOU's
- Implementation of SWAYAM, Spoken tutorials.
- Implementation of smart class rooms
- Launch of International Journal in commerce discipline

Name _____

Name _____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexure – I
Academic Calendar 2016 – 17

JUNE 2016				
Date	Day	D.O		Days
1	Wednesday			
2	Thursday			
3	Friday			
4	Saturday		Holiday	
5	Sunday		Holiday	
6	Monday			
7	Tuesday			
8	Wednesday			
9	Thursday	I	College Re-opens	1
10	Friday	II		2
11	Saturday	III		3
12	Sunday		Holiday	
13	Monday	IV		4
14	Tuesday	V		5
15	Wednesday	VI	Commencement of Classes for all I years UG	6
16	Thursday	I		7
17	Friday	II	Club Committee In-charge Meeting	8
18	Saturday		FDP by Depts / PTP for B.Com (ABA)	
19	Sunday		Holiday	
20	Monday	III		9
21	Tuesday	IV	Last date for Payment of fees without fine	10
22	Wednesday	V	Discipline Committee Meeting	11
23	Thursday	VI		12
24	Friday	I	Anti-ragging Committee Meeting	13
25	Saturday		Holiday	
26	Sunday		Holiday	
27	Monday	II		14
28	Tuesday	III		15
29	Wednesday	IV		16
30	Thursday	V		17

JULY 2016				
Date	Day	D.O		Days
1	Friday	VI		18
2	Saturday		Holiday	
3	Sunday		Holiday	
4	Monday	I		19
5	Tuesday	II	Last date for Payment of fees with fine	20
6	Wednesday	III	Unit I to be Completed	21
7	Thursday		Ramzam - Holiday	
8	Friday	IV	3-C Co-ordinators Meeting - CCG	22
9	Saturday		Holiday	
10	Sunday		Holiday	
11	Monday	V		23
12	Tuesday	VI		24
13	Wednesday	I		25
14	Thursday	II		26
15	Friday	III		27
16	Saturday		FDP by Depts/PTP for B.Com (ABA)	
17	Sunday		Holiday	
18	Monday	IV		28
19	Tuesday	V		29
20	Wednesday	VI		30
21	Thursday	I		31
22	Friday	II	Library Committee Meeting	32
23	Saturday		Holiday	
24	Sunday		Holiday	
25	Monday	III		33
26	Tuesday	IV	College Committee Meeting	34
27	Wednesday	V		35
28	Thursday	VI	Womens Complaint Committee Meeting	36
29	Friday	I		37
30	Saturday	II	Yatra, IQAC, Insight, Proni News Letter Release	38
31	Sunday		Holiday	

AUGUST 2016				
Date	Day	D.O		Days
1	Monday	III	Unit II to be Completed	39
2	Tuesday	IV	I Cycle Test Begins (except of I MBA & MCA)	40
3	Wednesday	V		41
4	Thursday	VI		42
5	Friday	I		43
6	Saturday		Holiday	
7	Sunday		Holiday	
8	Monday	II		44
9	Tuesday	III		45
10	Wednesday	IV		46
11	Thursday	V		47
12	Friday	VI		48
13	Saturday	I		49
14	Sunday		Holiday	
15	Monday		Independence Day - Holiday	
16	Tuesday	II		50
17	Wednesday	III		51
18	Thursday	IV		52
19	Friday	V		53
20	Saturday		FDP by Depts/PTP for B.Com (ABA)	
21	Sunday		Holiday	
22	Monday	VI		54
23	Tuesday	I		55
24	Wednesday	II		56
25	Thursday		Krishna Jayanthi	
26	Friday	III		57
27	Saturday	IV		58
28	Sunday		Holiday	
29	Monday	V		59
30	Tuesday	VI		60
31	Wednesday	I	Unit III to be Completed	61

SEPTEMBER 2016				
Date	Day	D.O		Day
1	Thursday	II		62
2	Friday	III		63
3	Saturday		Holiday	
4	Sunday		Holiday	
5	Monday		Vinayaka Chaturthi - Holiday	
6	Tuesday	IV		64
7	Wednesday	V		65
8	Thursday	VI		66
9	Friday	I		67
10	Saturday		FDP by Depts/PTP for B.Com (ABA) Suicide Prevention Day - CCG	
11	Sunday		Holiday	
12	Monday	II		68
13	Tuesday		Onam & Bakrid - Holiday	
14	Wednesday	III		69
15	Thursday	IV		70
16	Friday	V		71
17	Saturday	VI		72
18	Sunday		Holiday	
19	Monday	I		73
20	Tuesday	II		74
21	Wednesday	III		75
22	Thursday	IV		76
23	Friday	V		77
24	Saturday	VI		78
25	Sunday		Holiday	
26	Monday	I		79
27	Tuesday	II	Unit IV to be Completed	80
28	Wednesday	III	II Cycle Test Begins & I Cycle Test Add on	81
29	Thursday	IV		82
30	Friday	V	Wisdom Journal Release	83

OCTOBER 2016				
Date	Day	D.O		Days
1	Saturday		Holiday	
2	Sunday		Gandhi Jayanthi - Holiday	
3	Monday	VI	Mental Health Awareness Week - CCG	84
4	Tuesday	I		85
5	Wednesday	II	Semester Practical Examinations begins	86
6	Thursday	III	Diciplinary Committee Meeting	87
7	Friday	IV		88
8	Saturday	V		89
9	Sunday		Holiday	
10	Monday		Ayutha Pooja - Holiday	
11	Tuesday		Vijaya Dasami - Holiday	
12	Wednesday		Muharram - Holiday	
13	Thursday	VI		90
14	Friday	I		91
15	Saturday	II		92
16	Sunday		Holiday	
17	Monday	III		93
18	Tuesday	IV	Club Committee In-charge Meeting	94
19	Wednesday	V		95
20	Thursday	VVI	Unit V to be Completed	96
21	Friday	I	Model Examination Begins	97
22	Saturday	II	Womens Complaint Commiittee Meeting	98
23	Sunday		Holiday	
24	Monday	III		99
25	Tuesday	IV	College Committee Meeting	100
26	Wednesday	V		101
27	Thursday	VI		102
28	Friday	I		103
29	Saturday		Deepavali - Holiday	
30	Sunday		Holiday	
31	Monday	II	Yatra News Letter Release	104

NOVEMBER 2016				
Date	Day	D.O		Days
1	Tuesday	III		105
2	Wednesday		Semester Examinations Begins	
3	Thursday			
4	Friday			
5	Saturday		Holiday	
6	Sunday		Holiday	
7	Monday			
8	Tuesday			
9	Wednesday			
10	Thursday			
11	Friday			
12	Saturday			
13	Sunday		Holiday	
14	Monday			
15	Tuesday			
16	Wednesday			
17	Thursday			
18	Friday			
19	Saturday			
20	Sunday		Holiday	
21	Monday			
22	Tuesday		Governing Body Meeting	
23	Wednesday			
24	Thursday			
25	Friday			
26	Saturday			
27	Sunday		Holiday	
28	Monday			
29	Tuesday			
30	Wednesday			

DECEMBER 2016				
Date	Day	D.O		Days
1	Thursday			
2	Friday			
3	Saturday		Holiday	
4	Sunday		Holiday	
5	Monday	I	College Reopens	1
6	Tuesday	II		2
7	Wednesday	III	3-C Co-ordinators Meeting - CCG	3
8	Thursday	IV		4
9	Friday	V		5
10	Saturday	VI	Human Rights Day - CCG	6
11	Sunday		Holiday	
12	Monday		Milad un Nabi - Holiday	
13	Tuesday	I		7
14	Wednesday	II		8
15	Thursday	III		9
16	Friday	IV	Last date for Payment of fees without fine	10
17	Saturday		FDP by Depts/PTP for B.Com (ABA) Peer Counsellors Field Trip - CCG	
18	Sunday		Holiday	
19	Monday	V		11
20	Tuesday	VI		12
21	Wednesday	I		13
22	Thursday	II		14
23	Friday	III		15
24	Saturday		Holiday	
25	Sunday		Christmas - Holiday	
26	Monday	IV		16
27	Tuesday	V		17
28	Wednesday	VI	Magazine Committee Meeting	18
29	Thursday	I	MBA & MCA Student Profile	19
30	Friday	II	Last date for Payment of fees with fine	20
31	Saturday		Holiday	

JANUARY 2017

Date	Day	D.O		Days
1	Sunday		New Year - Holiday	
2	Monday	III	Unit I to be Completed	21
3	Tuesday	IV		22
4	Wednesday	V		23
5	Thursday	VI		24
6	Friday	I		25
7	Saturday		Holiday	
8	Sunday		Holiday	
9	Monday	II		26
10	Tuesday	III	Disciplinary Committee Meeting	27
11	Wednesday	IV		28
12	Thursday	V		29
13	Friday		Bogi Pongal - Holiday	
14	Saturday		Thai Pongal - holiday	
15	Sunday		Thiruvalluvar Dinam - Holiday	
16	Monday		Kannum Pongal - Holiday	
17	Tuesday	VI	College Committee Meeting	30
18	Wednesday	I		31
19	Thursday	II		32
20	Friday	III		33
21	Saturday	IV	Library Committee Meeting	34
22	Sunday		Holiday	
23	Monday	V	MBA, MCA Prospectus Release	35
24	Tuesday	VI	UG, PG Prospectus Release	36
25	Wednesday	I		37
26	Thursday		Repulic Day - Holiday	
27	Friday	II	Yatra, IQAC, Insight News Letter Release	38
28	Saturday		FDP by Depts/PTP for B.Com (ABA)	
29	Sunday		Holiday	
30	Monday	III	Unit II to be Completed	39
31	Tuesday	IV	I Cycle Test Begins & II Cycle Test Add on	40

FEBRUARY 2017				
Date	Day	D.O		Days
1	Wednesday	V		41
2	Thursday	VI		42
3	Friday	I		43
4	Saturday	II	Holiday	
5	Sunday		Holiday	
6	Monday	II		44
7	Tuesday	III	Club Committee In-charge Meeting	45
8	Wednesday	IV		46
9	Thursday	V		47
10	Friday	VI		48
11	Saturday	I		49
12	Sunday		Holiday	
13	Monday	II	Disciplinary Committee Meeting	50
14	Tuesday	III		51
15	Wednesday	IV		52
16	Thursday	V		53
17	Friday	VI		54
18	Saturday		FDP by Depts/PTP for B.Com (ABA)	
19	Sunday		Holiday	
20	Monday	I		55
21	Tuesday	II	Sports Day	56
22	Wednesday	III	College Magazine Committee Meeting	57
23	Thursday	IV	College Day	58
24	Friday	V	Graduation Day	59
25	Saturday	VI	UG Mailer -1	60
26	Sunday		Holiday	
27	Monday	I	Unit III to be Completed	61
28	Tuesday	II	Proni News Letter Release	62

MARCH 2017				
Date	Day	D.O		Days
1	Wednesday	III	Unit III to be Completed	63
2	Thursday	IV		64
3	Friday	V		65
4	Saturday		Holiday	
5	Sunday		Holiday	
6	Monday	VI		66
7	Tuesday	I		67
8	Wednesday	II		68
9	Thursday	III		69
10	Friday	IV		70
11	Saturday		FDP by Depts/PTP for B.Com	
12	Sunday		Holiday	
13	Monday	V		71
14	Tuesday	VI		72
15	Wednesday	I		73
16	Thursday	II		74
17	Friday	III		75
18	Saturday	IV		76
19	Sunday		Holiday	
20	Monday	V		77
21	Tuesday	VI		78
22	Wednesday	I		79
23	Thursday	II	Unit IV to be Completed	80
24	Friday	III	II Cycle Test begins	81
25	Saturday	IV		82
26	Sunday		Holiday	
27	Monday	V		83
28	Tuesday	VI		84
29	Wednesday		Telugu New Year - Holiday	
30	Thursday	I	MSW News Letter Release	85
31	Friday	II	Semester Practical Examinations	86

APRIL 2017				
Dat	Day	D.O		Days
1	Saturday		Holiday	
2	Sunday		Holiday	
3	Monday	III		87
4	Tuesday	IV	Semester Practical Examinations begins	88
5	Wednesday	V		89
6	Thursday	VI		90
7	Friday	I		91
8	Saturday	II		92
9	Sunday		Mahavir Jayanthi - Holiday	
10	Monday	III		93
11	Tuesday	IV		94
12	Wednesday	V		95
13	Thursday	VI	Unit V Completed	96
14	Friday		Good Friday, Chitraikani - Holiday	
15	Saturday	I	Model Examination including Add - on	97
16	Sunday		Holiday	
17	Monday	II		98
18	Tuesday	III		99
19	Wednesday	IV		100
20	Thursday	V		101
21	Friday	VI		102
22	Saturday	I	Board of Studies Meeting	103
23	Sunday		Holiday	
24	Monday	II	Magazine Committee Meeting	104
25	Tuesday	III	College Committee Meeting	105
26	Wednesday		Semeset Examination Beigns	
27	Thursday		Yatra News Letter, Wisdom Journal Re- lease	
28	Friday		Wisdom Journal Release	
29	Saturday		UG Mailer - 2, PG Mailer	
30	Sunday		Holiday	

Annexure – II

Minutes of the 1st IQAC meeting held on 31.01.2017.

Venue : Sports Block Conference Hall
03.30 P.M.

Time :

The 10th annual meeting of the IQAC was held on 31.01.2017 and the following members were present.

Management Members:

1. Mr. S. Venkatesh
Chairman, STC
2. Ln. T.Sethupati
Secretary, STC
3. Dr. M. Settu
Director General, STC
4. Mr.S.V.Sreekanth
Director, STC
5. Mr.P.T.S. Maheswar
Director, STC

External members:

1. Mr. P. M. Jagadeesan,
Vice- President- HR, SARA ELGI, Coimbatore.
Dr. Yasodha Devi. N
2. Secretary, PSGR Krishnammal College for Women
Coimbatore
Mr. A.S. Sujeth Sukumaran
3. Branch Manager
Federal Bank, Pollachi
Dr. G. Uma
4. IQAC Co-ordinator
PSG College of Arts and Science, Udumalpet

Internal Members

- | | | |
|-----|---|------------|
| 01. | Dr. V. Venkateswaran
STC | Principal, |
| 02. | Prof. K. Sivasamy
of Science, STC. | Dean |
| 03 | Dr. A. Venkatachalam
Dean of Commerce, STC. | |
| 04. | Dr. B. Mythili
Center for Research and Development, STC. | Director, |
| 05 | Mr. M. Maendran
Training & Placement Cell, STC. | Director, |

- 06 Dr. A. Sethurama Subbiah
Director MSW, IAS Academy and Rural Development, STC
- 07 Dr. V. Anuratha, IQAC Coordinator, Assistant Professor in
Computer Applications, STC.
- 08 Ms. R. Vennila Nancy Christina
HOD – English, STC
- 09 Dr.B.Thayumanavar
Associate Professor – English,STC
- 10 Ms.S.Shobhana
Assistant Professor – MIB,STC
- 11 Ms.Shoby Bovas
Assistant Professor – MSW,STC
- 12 Mrs.R.Uma
Assistant Professor –PG Maths, STC
- 13 Mr.P.Boopathi
Assistant Professor – PGCS, STC
- 14 Mr.C.Sivaraj
Assistant Professor – B.Com(CA),STC
- 15 Mr.A.Senthil Kumar
Assistant Professor – English, STC

- Lion. T. Sethupati Secretary, welcomed the gathering. Dr. V. Venkateswaran, Principal, highlighted the important events and the best practices of the college. Dr.V.Anuratha, IQAC coordinator, presented the action taken report based on the 9th IQAC meeting suggestions.
- The Deans and Directors of the various Departments presented their activities relating to quality measures.
- **Dr. N. Yasodha Devi, Secretary, PSGR krishnnamal College for Women, Coimbatore** suggested that
 - ✓ Before presenting SSR Report to NAAC office, the recommendations of previous NAAC peer committee members, Autonomy review committee members suggestions has to be reviewed and it has to considered.
 - ✓ The Principal Presentation for the IQAC Annual Meeting should consist of the Criterion wise input with the overview of the College Profile.
 - ✓ The staff should be instructed to get awareness on NIRF (National Institutional Ranking framework) rating parameters.
 - ✓ Academic audit report output should be given to the departments.

- ✓ The members of staff and the Centre's should be motivated to finish of their Ph.D programs, submit proposals to UGC, DST,DBT,AICTE and etc for conducting seminars, workshops, FDP and other related programmes.
- ✓ The faculty should take care in publication with related to Indexing and Impact factors as it is a mandatory parameter for Institution ranking.
- ✓ The PG students can be motivated to write in NET/SLET examinations.
- **Dr. G. Uma, IQAC CO-ordinator, PSG College of Arts and Science, Coimbatore,** suggested that
 - ✓ Curriculum inputs has to be strongly emphasized in the presentation of IQAC
 - ✓ The Faculty can be motivated to participate in the events conducted in other institutions.
 - ✓ Industry/Academia interactions programs can be considered.
 - ✓ The NSS, Centre for Rural Development and Department of MSW can conduct the extension activities at the rural areas in organizing the events like blood identification camps, organ transplantation awareness, eye donations etc.,
 - ✓ More number of MoU can throw light on the focus of interaction among the industry connectivity and our institution.
 - ✓ Alumni contribution has to highlighted in the areas of scholarship, mentoring, placement, academic support etc.,
- **Mr. A.S. Sujeth Sukumaran, Manager, Federal Bank, Pollachi** suggested
 - ✓ Federal Bank as part of their Corporate Social Responsibility can help in some of our initiatives if proposals are sent to them at the earliest.
- **Mr. P.M. Jagadeesan, Vice President, Sara ELGI Groups, Coimbatore** suggested
 - ✓ The Faculty assessment can be done under the 360 degree feedback scheme
 - ✓ As a Social Responsibility, our institution has to conduct extension activities in the areas of Digital awareness
 - ✓ A quality circles has to be framed and it has to work predominantly
 - ✓ The quality week has to be observed every year continuously.
 - ✓ Visits to the Bench Marked Institutions can be motivated and the report of the same can be showcased to the members of staff to create awareness.
 - ✓ A short or documentary film on “Gender Sensitization” can be created and it can be shown to the nearby rural school students.
 - ✓ Real time projects should be done by the students.

- ✓ The feedback can be drawn from students, parents and etc., can be done online.
- **Mr. S. V. Sreekanth, Director, STC Coimbatore** suggested
 - ✓ The faculty should be aware of the need for quality
 - ✓ The quality should be in continuous phase and IQAC has to take initiatives towards that.
 - ✓ The ultimate customer of our Institution is Students and it is the prime duty of IQAC to create the confidence to our stake holder about the quality sustenance in the Institution
 - ✓ The quality audit can be done frequently by the internal experts and the quality audit report has to be done line with NAAC assessment parameters.
- **Mr. P. T. Maheswar, Director, STC Coimbatore** suggested
 - ✓ The Digital Marketing has to be introduced as full paper as it is the need of the hour which has to given high importance
 - ✓ In order to increase the value for the students at STC, the departments should motivate their students to enroll in the free online courses or in the courses with less fees.
After completions of the online courses, extra credits can be given to the students in their academic curriculum.
- **Finally it was decided to adopt the following measures for quality improvement**
 - ✓ Before presenting SSR Report to NAAC office, the recommendations of previous NAAC peer committee members, Autonomy review committee members recommendations have to be reviewed and completed
 - ✓ The staff should be instructed to get awareness on NIRF (National Institutional Ranking framework) rating parameters
 - ✓ The members of staff and the Centre's should be motivated to finish of their Ph.D programs, submit proposals to UGC, DST,DBT,AICTE and etc for conducting seminars, workshops, FDP and other related programmes in academia.
 - ✓ The PG students can be motivated to take part in NET/SLET examinations.
 - ✓ The NSS, Centre for Rural Development and Department of MSW can conduct the extension activities at the rural areas in organizing the events like blood identification camps, organ transplantation awareness, eye donations etc.,
 - ✓ STC has to take initiatives to utilize the CSR initiatives of the Federal Bank.

- ✓ The Faculty assessment can be done under the 360 degree feedback scheme
- ✓ Our institution has to conduct extension activities in the areas of Digital awareness
- ✓ The quality week has to be observed every year continuously.
- ✓ A short or documentary film on “Gender Sensitization” can be created and it can be showcased to the nearby rural school students.
- ✓ Real time should be done by the students.
- ✓ The feedback can be drawn from students, parents and etc., through online.
- ✓ The quality audit can be done frequently by the internal experts in line with NAAC assessment parameters.
- ✓ The Digital Marketing has to be introduced as full paper as it is the need of the hour which has to given high importance
- ✓ The departments should motivate their students to enroll in the free online courses or in the courses with less fees. After completions of the online courses, extra credits can be given to the students in their academic curriculum

Annexure – III
Sree Saraswathi Thyagaraja college
Feedback analysis

Alumni

- 3rd Sunday of December every year, an alumni meet is conducted and their valuable feedback is obtained for implementation.
- Alumni feedback is obtained for designing the curriculum.
- Alumni actively participate in the Board of Studies (BOS) and also in IQAC Advisory Committee Meeting

Parents

- Parents meeting are conducted in the college and at department level every semester and their feedbacks are collected in the areas of transport, infrastructure, curriculum (from the educated parents) and etc.
- Parents expect a holistic development of their wards during their study.

Employers

- The details of the performances of alumni in their jobs have been collected from the employers to assess their skills and commitment to their concerns.
- The feedback about the curriculum also collected and considered for designing the curriculum

Annexure – IV

(i) Knowledge Forum:

Faculty Knowledge Forum is scheduled for every Wednesday. Faculty from each department will give a lecture on their specialized area with recent updation. It creates an environment to share their knowledge and this forum provides a space for discussion among the learned faculty members. It facilitates for proper utilization of internal faculty resources

(ii) Exclusive Distinguished Centres for Stake Holders:

CENTRE FOR TRAINING & PLACEMENT & CORPORATE RELATIONS

“To make our students as well-rounded professionals in various streams”

STC has established a full-fledged and highly dynamic, Centre for Training & Placement, Which has actively taken up the task of training the students by experts from academic and corporate fields and then placing them in leading organizations such as Cognizant, WIPRO, TCS, ICICI Bank, HDFC, Tech Mahindra through campus interviews and job fairs. Our relation with local industry and commerce is ever on the upscale. We maintain mutually beneficial training and placement tie-ups with other institutions of repute. The CTPC conducts Campus recruitment drives regularly by inviting leading companies. We at STC have realized the need of urgent demand from corporate to improve the employability skills of fresh graduates. After discussing with various HR leaders across the industry we have come out with a structured employability Skills enhancement program targeting the demands of the corporate by a Professional training company M/s talent Sprint. STCians placed in the following companies • Wipro • Cognizant

• Infosys • TCS • HCL • DELL • Zebronic • HDFC • ICICI Bank • IDBI Federal • Accenture • Tech Mahindra • Religare • ScientificPublishing • Kotak Mahindra Bank.

CENTRE FOR COUNSELLING AND GUIDANCE

“It is just as important, perhaps more important, for the teacher to have benefit of personal counselling when he needs it as it is for the student”.

Centre for Counselling and Guidance is established at STC in 2008. This Centre stands to provide care and support for students and faculty in their personal, social, academic and career development by following a comprehensive development model. It aims to prepare confident, challenging, responsible and matured individuals who can fit into business and professional spheres. It provides individual and group counselling, testing and assessment, motivation for academic achievement, regular seminars and workshops for faculty and students. The centre offers its extension services to parents, schools and industries.

CENTRE FOR RESEARCH AND DEVELOPMENT

“The frameworks through which people, at any age, understand themselves and their worlds often determine how and why they respond the way they do, the attitude they have, the choices they make, and the perceptions they hold”

To give research an impetus in the institution an exclusive Centre has been created in 2010 called Centre for Research and Development (CRD). CRD focuses on cultivating a research culture in the institution by instilling research aptitude and interest among faculty and students through motivation, inspiration, and empowerment to carryout research activities in

their respected area. Creating a research environment to promote research activities in the form of sending research proposals and projects to national and international agencies is the pivotal responsibility of CRD. It acts as a catalyst in imbibing cutting edge research ideas and methods among the faculty and students in the institution. CRD is adhered to make strategic investments to address crucial socio-economic problems faced by rural India to bring out viable solutions with technology supported means. To spread the wings of development, CRD has collaborative networking with Non Governmental Organisations, Research Institutions, Academic Bodies, Government Agencies, National and International Organisations. A Research Advisory Board (RAB) has been constituted with prominent personalities from Academia, Industry, Research and Development, Government sector, Agriculture etc who are at niche in their respective fields to strengthen the activities of CRD. The Centre has successfully achieved membership in 20 national and International organisations including Asian Development Bank, UNECOSOC, Planning Commission of India, Social Welfare Board, USAID etc.

CENTRE FOR ENTREPRENEURIAL DEVELOPMENT

“Educationists should build the capacities of the spirit of inquiry, creativity, entrepreneurial and moral leadership among students and become their role model”.

Entrepreneurship is the inclination of mind to take calculated risks with confidence to achieve a pre-determined business objective, which needs the risk taking ability coupled with decision-making skill. It inculcates an affinity to organize the business of his own and to run it profitably, using all the qualities of leadership, decisions making and managerial caliber etc. It is a key element in the industrialization and economic progress of a nation. History is replete with examples of entrepreneurs who have chased their dreams right from their student days and firmly believes that education is never complete without exposing students to this options. The Centre for Entrepreneurial Development (CED) has been established with a vision of fostering innovation and promoting entrepreneurial skills among the students. The centre works with the objectives to conduct entrepreneurship awareness camps and to create awareness about subsidies / incentives and seed capital assistance.

CENTRE FOR FACULTY DEVELOPMENT

“One good teacher is worth a thousand priests”

STC cherishes values and the importance of teacher’s service in the field of education. The institution strongly believes that a band of good teachers with high sense of commitment and sincerity can usher in quality in education in the campus. Aiming at excellence in its academic yatra the institution has aptly realized that the faculty are the sheet anchors who should be scholars of the highest order endowed with knowledge, wisdom and Compassion. Only the best teachers can produce the best students and shape them into excellent citizens and the manpower the nation needs for its great leap. To attain this prime objective a Centre for Faculty Development (CFD) has been created and under its auspices, faculty development programmes are conducted.

CENTRE FOR HUMAN EXCELLENCE

“Try to be a man of value rather than be a man of success”

STC being an autonomous institution offers YOGA as a part of its curriculum design for the ascent and vertical transformation of the students to become enlightened and extra - ordinary citizens. The learning and practice of YOGA, will not only give the students sound minds and sound bodies, but also values like knowledge, wisdom and compassion and meta – physical experience and communion of the individual soul with the Supreme. The purpose of education is not only to transfer knowledge and skills to the students but to transform them into better citizens. Ethics and culture programme is to teach the values of life to the student community and develop their knowledge and wisdom simultaneously which are required for human excellence.

CENTRE FOR RURAL DEVELOPMENT

“We would like to have a plan for that growth rather than not having any direction”. Being a rural based institution, the college through the Centre for Rural Development undertake many programmes for Rural Development, like

- Health and hygiene programmes
- Entrepreneur development programmes for SHGs members
- Programmes for income generation
- Awareness programmes for school children on the use of library
- Tree planting
- Mental and Dental health programmes

STC IAS ACADEMY

“If a mentally superhuman race ever develops, its members will resemble Johnny von Neumann” In order to cater the students who aspire for IAS examination conducted by Government of India, and Tamilnadu, STC has started an exclusive coaching centre for the aspirants of UPSC / TNPSC. STC IAS Academy offers educational service to the students preparing for the civil services exams. The Academy imparts comprehensive training-cum-guidance program which covers all the stages of civil services exam - Preliminary Exam (the objective type screening test); Main exam (the descriptive type written test) and Interview. The Academy has been established with an aim to provide a complete solution to the students preparing for IAS exam. The focus is on providing holistic education not only covering the prescribed syllabus but also enabling the students to face other challenges of life with an equal ease. The Air-conditioned class- rooms and library- cum-reading room facilities offered by the academy make it an institution in the true sense of the word.

CENTRE FOR PERFORMING ARTS

“Performing arts tend to unite people in a way nothing else does”

STC has studded one more diamond to its glittering crown by creating yet another Centre known as The Centre for Performing Arts to unearth and develop students talents and skills in the field of fine arts like vocal and instrumental music, acting skill, skit and lyrics writing, folk and classical dance etc. Striving hard to develop an all-round personality and fine tuning the fineness in each student through holistic education, STC is establishing this special centre from the academic year 2015-16 for students easy access and quality enhancement.